



Meeting Minutes

April 26 2021 6:00 - 8:00 PM

Remote Meeting via Zoom video conference.

Attendees

Trustees in attendance at MC²: None (due to state guidance on p

Trustees in attendance by phone: Jodi Adams, John Sabolevski, Cindy Gallagher (excused at 6:51 PM), Amanda MacLellan, Jerry Appell, Adam Johnston

Administration:, Chris O'Reilly, Elizabeth Cardine,

Apologies:

Guests: Brooke O'Neil, Sherry Gagnon, Vicki Burinskas, Therese Lawrence, Eric Snare

Agenda

Topics	Discussion	Decision
Call to Order	Meeting called to order at 6:01 PM	
Approval of agenda	Agenda approved at 6:03 PM	
Public Time	No members of the public spoke	

<p>Finance New Business</p>	<p>Discussion of Manchester Campus viability: Habitual truancy rate at the Manchester campus is high. Jodi shared attendance data: -35/43 students have been absent 10 or more days -32/43 students have been absent 21 or more days -25/43 students have been absent 51 or more days</p> <p>Average daily attendance in Keene: Last week (April 19): 67% Avg daily attendance last month (March): 72%</p> <p>Jodi shared that these numbers indicate true enrollment at the Manchester campus could be as low as 18 students if students are unenrolled for chronic absenteeism. This indicates lower financial viability than discussed at the previous meeting when enrollment estimate for SY21-22 was 38. No guidance has been shared from the state about how truancy may affect adequacy payment at the close of the year. Staff at the Manchester campus have limited capacity to focus on improving attendance and addressing truancy with specific students.</p> <p>Manchester staff, with Jodi's support, are compiling information about student progress. Adam requested data to show progress of truant students.</p> <p>Adam noted that finance and enrollment are concerns of his, and so are questions about compliance issues at Manchester.</p> <p>At the April 12 morning, the Board established two teams; Strategic Planning to explore strategies for financial viability and Transition Team to put structures in place for a closure. Transition team met on 4/22 and discussed the challenge of hiring a school leader for the Manchester campus; the current need for a CEO; prioritizing student and staff health and wellness; completing data entry for transcripts; connecting with home districts to provide each student with a list of their options; establishing communication channels with the public</p> <p>Strategic Planning and Fundraising has had informal meetings and will be formally meeting tomorrow (4/27). The team needs assurance that compliance concerns will be resolved before fundraising can begin. Adam estimated that the amount of money that would need to be raised is in the range of \$150,000. Elizabeth</p>	
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	<p>asked about timeline and goals for the work, because the hiring and onboarding from additional staff will take time even if funds are raised</p> <p>Cindy shared that she sees the question as whether or not to “close” should be a discussion about consolidation. Jodi responded that while this is technically a consolidation because it is a single charter. Amanda shared that we are not talking about “giving up” but that we are talking about “regrouping” as a single campus in Keene and the strategic planning committee could continue it’s work to determine if a campus in Manchester or a second campus elsewhere is something to develop. Cindy concurred. Adam noted that “closure” is the reality for the students in Manchester at this time. Adam noted that there is continued work at Monadnock around finances as well.</p> <p>Amanda moved to consolidate campuses within the MC2 Charter and close the Manchester Campus at the end of the 2020-21 school year. Jerry seconded. 4 votes yes (Amanda, Jodi, Cindy, Jerry), 1 vote no (Adam). The motion was approved by majority vote.</p>	<p>Jodi will finalize process with the state.</p> <p>Amanda will draft a press release/official statement for the public.</p>
<p>School Reopening</p>	<p>In response to a request from a MC2 Manchester parent sent to the Board of Trustees, the Board requests MC2 Manchester staff include details in the school reopening safety protocols about how families or students can seek accommodations to mask-wearing policies.</p>	
<p>Interim CEO</p>	<p>Adam moved to establish Jodi Adams as the interim CEO of MC2 and interim school leader at Manchester, effective of April 27, 2021 through July 31, 2021. Amanda seconded. Jodi recused from vote. Approved by unanimous vote.</p>	

<p>Board authorizations for purchasing and spending funds</p>	<p>Adam moved to grant Jodi as interim CEO and Manchester school leader purchasing and signing authority at the existing approved level of the CEO position. Jerry seconded. Approved by unanimous roll call vote.</p>	
<p>Request for Board approval to pay invoice</p>	<p>Primmer Piper Eggleston & Cramer PC has completed the human resources investigation that was initiated in March and issued an invoice for \$12,018.50.</p> <p>Amanda moved to use general operating funds to pay the invoice of \$12,018.50. Adam seconded. Approved by unanimous roll call vote.</p>	
<p>Non-public session</p>	<p>Jerry moved to enter non-public session. Board entered non-public session at 7:18 PM.</p> <p>The board unanimously voted to pay the interim CEO for CEO work being completed at a full time level, at the daily amount paid to the prior CEO.</p> <p>The board will review policies to address an anonymous parent message about a staff member's social media posts from 2010.</p> <p>The Board exited non-public session at 8:05 PM.</p>	
<p>Adjourn</p>	<p>Meeting adjourned at 8:08 PM</p>	

