



Meeting Minutes

January 11 2021 6:00 - 8:00 PM

Remote Meeting via Zoom video conference.

Attendees

Trustees in attendance at MC²: None (due to stay at home orders)

Trustees in attendance by phone: Jodi Adams, John Sabolevski, Kim Carter, Amanda MacLellan, Jerry Appell, Adam Johnston

Administration:, Chris O'Reilly, Elizabeth Cardine

Apologies:

Guests: Demitria Kirby

Agenda

Topics	Discussion	Decision
Call to Order	Called to Order at 6:06 PM	
Agenda Review	Agenda reviewed Agenda updated to include the following: <ul style="list-style-type: none"> ● Review of November 14, 2020 meeting notes ● Review of Board officers 	
Public Comment	No members of the public were present	

Consent Agenda	<p>Monadnock School Leader Report Manchester School Leader Report CEO Report</p>	
Review of minutes	<p>November 16 minutes approved with unanimous roll call vote with correction to typo, and the caveat that the November CEO report be added to the minutes prior to them being uploaded to the website</p> <p>December 14 minutes approved with unanimous roll call vote with correction to typo in "Succession Committee" section</p>	
Financial Report	<p>John informed the Board that the budget will not be sustained by current enrollment and enrollment is not expected to increase sufficiently at this point in the year.</p> <p>Adam noted that the federal PPE program has added to the budget this school year.</p> <p>Adam asked if it is possible to get a break down of finances at each campus in order to compare expenses.</p> <p>John will request that analysis from Dawna.</p> <p>The financial report was accepted by unanimous roll call vote.</p>	
Old Business	<p>MC2 CSI Status of work with WestEd updates:</p> <ul style="list-style-type: none"> ● John has been collecting and tracking progress toward the school improvement goals identified by WestEd for the Manchester campus monthly. ● John is attempting to schedule a Restorative Practices training for the 3rd trimester in order to advance toward that improvement goal ● Dean's training at both campuses also indicates progress toward school improvement goals ● Chris is compiling data for the report on progress toward these goals for trimester 2 ● The Board expects to see those reports via google docs before the February board meeting 	

<p>New Business</p>	<p>Renewal of Board Members Kim moved to renominate Adam Johnston and Amanda MacLellan for the Board on renewal terms for a three year term. Jerry seconded. After discussion of the length of terms, nominations were accepted by unanimous roll call vote.</p> <p>Slate of officers Kim nominated: Jodi as Board Chair, Adam to the office of treasurer, Amanda to the office of secretary</p> <p>seconded by Jerry.</p> <p>Nomination accepted by unanimous roll call vote.</p>	
<p>Committee Updates</p>	<p>Governance -Kim presented her disclosure of potential conflict of interest. Adam explained that the Governance committee has taken up this question and requests to table the discussion until the next meeting. Kim explained the distinction between between QED as the founding organization of MC2 and MC2 itself. Kim explained that QED has been approved as a sole-source provider of training to MC2 using federal funds. -At the most recent Governance committee meeting, the committee discussed the roles of certain parties in MC2 leadership: The Board of Trustees, CEO, school leaders, and the QED foundation. The committee will be reconvening to begin mapping current roles and the board can expect requests for information.</p> <p>Academic Excellence -Academic excellence received updates from the CEO about the use of school improvement plans, and an update from Kim about the implementation of CBE surveys -In response to a request from Chris, the committee discussed MC2 approach to changing student expected graduation date. The committee requested a policy memo from John on this issue, which was provided to Amanda on 1/11/21. This will be forwarded to all members of the Board and discussed at the next Board meeting under Old Business</p> <p>Development Has not met</p>	<p>Amanda will forward the policy memo re: graduation cohorts to the Board</p> <p>Amanda will connect Jodi</p>

	<p>Jodi proposed looking for a nursery owner to work with on a plant sale Amanda has a connection to Frizz Home Gardens in Bedford</p> <p>Succession Planning Has not met</p> <p>Finance Adam presented update information about a potential new facility in Keene. The space is smaller but includes green space and is more appropriate for learning. Adam has discussed with the owner a lease with potential to purchase. The costs would include rent, utilities, landscaping and snow management. The new lease would save about \$20,000 a year. 15 King Court in Keene. Chris expects that current furniture and supplies will be sufficient for the new space and not require significant funds. The building is currently vacant. Next steps include providing the owner with a proposal and that moving in would be possible within two months. Adam has drafted a letter of intent.</p> <p>Amanda moves to authorize Adam and the finance committee to move forward with negotiating the terms of a lease with the property owner. Kim seconds. Approved by unanimous roll call vote.</p>	<p>to the owner of Frizz Home Gardens</p> <p>Adam will follow up with the property owner</p>
Other	John will not be present for the February board meeting	
Meeting Adjournment	Meeting adjourned at 7	