



Meeting Minutes

August 17, 2020 6:00 - 8:00 PM
 Remote Meeting via phone.

Attendees

Trustees in attendance at MC²: None (due to stay at home orders)

Trustees in attendance by phone: Jodi Adams, Kim Carter, Joy Sabolevski, Amanda MacLellan, Adam Johnston (6:18)

Administration: Chris O'Reilly, Maggie Correia-Foster, Elizabeth Cardine, John Sabolevski

Apologies:

Guests:

Agenda

Topics	Discussion	Decision
Call to Order	Called to Order at 6:05	
Agenda Review		
Public Comment	No public comments	
Approval of Minutes	Review of Board Meeting Minutes for July 20. Minutes amended to correct attendance. Joy moves to approve amended minutes for July 20. Seconded by Kim.	Minutes approved by unanimous roll call vote

		MacLellan abstain due to absence from July 20 meeting
School Leader and CEO Updates	<p>Manchester Campus School Leader Report</p> <p>The Board reviewed the Manchester campus report.</p> <p>Monadnock Campus School Leader Report:</p> <p>The Board reviewed the Monadnock Campus School Leader Report.</p> <p>CEO Report</p> <p>The Board reviewed the CEO Report</p>	
Financial Report	<p>Federal Grant Updates</p> <p>June: 9 grant reports filed, total reimbursement \$42,775.37</p> <p>Supplementary Services Proposal</p> <p>This proposal from QED Foundation temporarily transitions specific financial reporting/business tasks to Donna with the QED foundation at an annual contract cost of \$15,000 per year.</p> <p><i>Amanda moved to accept proposal, Adam seconded. Joy, Kim, John recused themselves from the vote.</i></p>	Approved by roll call vote

<p>Old Business</p>	<p>Manchester Facility Update The campus needs to acquire the ADA certification forms from the landlord that are required for building lease aid. The building has opened.</p> <p>Monadnock - Plotkins Space Update The Plotkins Space is no longer available. Discussion of need for opening a conversation with the state regarding need for facility during remote learning. The Governance Committee will make an inquiry about the need for a facility. The Board requests the results of the Monadnock air quality assessment when they become available.</p> <p>Board Retreat The Board Retreat will be held September 12 from 9AM - 1PM. The retreat will be held at the Manchester Campus with Zoom option available. The CEO will attend. Agenda items have been selected.</p> <p>Covid-19 Reopening The Reopening Committee will meet again on September 17 Academic Excellence will take up discussion of staffing across campuses</p> <p>Charter Renewal The Board will expect a draft of a response to the state's inquiries by the Board Retreat scheduled from September 12</p>	
<p>New Business</p>	<p>Conflict of Interest Policy All board members must sign and return the annual conflict of interest form</p> <p>Board Training with Dean The Board will provide feedback to Dean for future training</p> <p>JLCF MC2 Wellness Policy - Annual Review The Board has reviewed the Wellness Policy. Joy moves to accept and carry forward the goals, Amanda seconded.</p> <p>The Board recommends that the Governance Committee review existing policy for reference to mental health awareness and wellness.</p>	<p>Approved by unanimous roll call vote</p>

Policies		
Committee Updates	<p>Academic Excellence Reviewed Learner Engagement Agreement which is currently in practice, Committee requested from the CEO examples of Learner Engagement Agreements with learners' names redacted. Committee discussed development of data dashboard.</p> <p>Governance Governance Committee discussed Board recruitment, Wellness Policy, Title IX, Review of tasks that board can take on to assist the CEO</p> <p>Finance Topics were reviewed above</p> <p>Development Development committee has not met</p> <p>Succession Planning Committee has not met</p>	
Other		
Meeting Adjournment	Meeting adjourned at 7:43 PM	