



# Making Community Connections Charter School Board Meeting Minutes

**January 12, 2019, MC2,**

**46 Pleasant St. Concord, NH**

**9:00-am-3:00 pm**

***Attendees***

**Trustees in attendance at MC2:** Jodi Adams, Amanda MacLellan, Kim Carter, John Griffin, Susan Dreyer Leon, Adam Johnston

**Trustees in attendance by phone:**

**Administration:**

**Apologies:** Marcea Gustafson

**Guests:** None

***Agenda***

Topic	Discussion	Action Items
Call to Order	The meeting was called to order at 9:20am	
Approval of Agenda	The agenda was approved	
Public Time	No public was present for public time	
Student Time	No students were present	
Approval of Minutes	Approval of the December 19 minutes John moved to approve the minutes seconded by Adam	Approved by unanimous vote
New Business	Re-nominations of Board Members <ul style="list-style-type: none"> <li>• John Griffin Nominated by Amanda Seconded by Adam</li> <li>• Susan Dreyer Leon Nominated by Amanda</li> </ul>	Approved by unanimous vote, John abstained  Approved by unanimous vote,



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	<p>Seconded by Adam</p> <ul style="list-style-type: none"> <li>• Susan moved that Amanda be made co-secretary</li> </ul> <p>Seconded by John</p>	<p>Susan abstained</p> <p>Approved by unanimous vote        Amanda abstained</p>
<p>Board Retreat</p>	<p><b><u>FY19 Financial Goals</u></b>        Reviewed</p> <p><b><u>Board Goals and Priorities</u></b></p> <p>We re-examined our mission and vision document and looked for pieces to ground us in setting our goals. Themes emerged around financial sustainability, marketing and communication to the wider community, commitment to increasing diversity (eg, on the board), articulating metrics for describing and measuring success, and a strong affirmation of the educational mission of the organization.</p> <p>We reviewed the Board goals from the previous Board Retreat (June 2017). They were Board Development and Succession Planning. We agreed that succession planning is in progress and somewhat waiting for decisions around our possible new partnership. We talked about how some Board members have been participating in things like Education Reimagined and NDFL workshops and that we have new board members.</p> <p>We looked at the Financial Goals for FY19 to see where are. In particular staying the black and managing the budget given enrollment challenges continues to be the major focus this year and we note that the CEO and Budget Manager are doing a good job with controlling costs to match revenue, etc. The CEO reports that the long term goal of building fidelity to model implementation has remained on of her major focuses.</p> <p>We reviewed the article on reframing “founder’s syndrome” and moving beyond stereotypes.</p>	

	<p>We also talked about Kim’s plan for her impending retirement as CEO. This included an update on the new internship coordinator in Manchester who is in a leadership program and potential for QED to be an Educational Support Organization and how that might offer some support for MC2, in the form of money for Dawna’s role, support for Kim in her QED role, and salaries for incoming/rising leaders.</p> <p><u>Goals for 2019</u></p> <ul style="list-style-type: none"> <li>• <u>Metrics:</u> To identify and track metrics that inform, support and further the goals of our charter</li> <li>• <u>Succession Planning:</u> To continue to implement and further develop a succession plan that secures the financial stability of MC2 and facilitates transfer of institutional knowledge from the founder.</li> <li>• <u>Resources:</u> To bring additional resources to MC2 via board development and investment in increased public visibility.</li> </ul> <p><b><u>Motion to Adopt the above as Board Goals</u></b> Moved by Susan, seconded by John</p> <p><b><u>CEO Goals and priorities</u></b></p> <p>The Board reviewed proposed CEO goals in the areas of Educational Leadership, Operational Management, Board Relationships, and Community Relationships.</p> <p>We discussed:</p> <ul style="list-style-type: none"> <li>• Thoughtful Principal Effectiveness Framework and the Thoughtful Classroom Teacher Effectiveness Framework, relevant to Educational Leadership Goals. This framework was adopted by the Board previously.</li> <li>• Timeline for the CSI process – it has been postponed by the state.</li> </ul>	<p>Approved by unanimous vote</p>
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	<ul style="list-style-type: none"> <li>• The goal of establishing Standard Operating Procedures serves transition/succession planning.</li> <li>• Implementation of a Joint Loss Management committee at each campus supports cost-saving</li> <li>• It has been roughly 3 years since the Manchester campus had a Community Breakfast</li> </ul> <p>An Educational Leadership goal was added to “increase cross-campus collaboration”</p> <p><b><u>Motion to adopt the CEO goals</u></b> Moved by Susan and Seconded by Adam</p> <p>The CEO will inform the Board on progress toward goals in her monthly reports.</p> <p>The CEO will be evaluated annually.</p> <ol style="list-style-type: none"> <li>a. Board Committees             <ol style="list-style-type: none"> <li>i. Academic Excellence                 <ol style="list-style-type: none"> <li>1. Metrics</li> </ol> </li> <li>ii. Development</li> <li>iii. Finance</li> <li>iv. Governance                 <ol style="list-style-type: none"> <li>1. Board recruitment</li> </ol> </li> <li>v. Succession Planning</li> </ol> </li> </ol>	<p style="text-align: center;">Approved by unanimous vote</p>
<p>Meeting Adjournment: 2:26 PM</p>	<p>Motion to adjourn – Kim</p>	<p style="text-align: center;">Approved by unanimous votes</p>
<p>Upcoming Meetings</p>	<p>The next meeting is January 28th in Keene</p>	