



Board Meeting Meeting Minutes

September 28, 2015 10 am – Noon

MC2, 60 Rogers St, Unit 203 Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Kim Carter, Steve Coughlan, Sarah Browning; Darlene Simmons, Jim DeStefano

Trustees in attendance by phone:

Administration: Ed Marceau; Chris O'Reilly (joined the meeting in progress)

Apologies: Marcea Gustafson

Guest: Ben

Agenda

Topics	Discussion	Action Items
Call to Order	Ms. Carter called the meeting to order at 10:08 am	
Agenda Review	Review of agenda.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	Discussion of minutes; minor edits to be completed.	<p>Motion S. Coughlan to approve minutes of 8/3/2015. Second J. DeStefano. Unanimously approved.</p> <p>Motion S. Coughlan to approve minutes of 8/24/2015. Second J. DeStefano. Unanimously approved.</p>

<p>Manchester Campus School Leader Report</p>	<p>Eddie provided the School Leader report. Currently at 59 students with several inquiries.</p> <p>Ben from Americorp introduced himself as the volunteer from Americorp. He has been working on internships for students and focusing on community modeling. Ben also has certification in Biology and is a registered EMT. He will be with the school until July 2016. Discussion of MOLO and building community separately for MS and High School students to encourage problem solving and streamlining orientation and conditional acceptance.</p> <p>Discussion of a truancy policy; the facility; and updating of the website.</p>	
<p>CEO Report</p>	<p>Kim provided an update about the new Business Manager, Dawna Duhamel and the process to review accounting software and setup of the Monadnock accounts. Will need a motion to approve additional budget dollars to support Business Manager position and SAGE Software purchase. Added Chris as signatory for Monadnock accounts.</p> <p>Also provided an update on the audit and the charter school grant process. Review of Admissions/accelerated progress and will add to agenda for next meeting.</p> <p>Discussion of truancy/attendance policy for next meeting.</p>	
<p>New Business – Old Business</p>	<ul style="list-style-type: none"> a. Discussion of Tuition agreement policy from prior meeting for Non-NH residents. b. Transportation plan discussion. A policy will be drafted for review at next meeting to include transportation options for students including use of the city bus and possible education by city employees on routes and passes. c. Truancy Policy discussion. Steve and Sarah have drafted a Truancy policy. 	<p>Motion S. Coughlan to approve non-NH resident tuition agreement. Second J.DeStefano. Unanimously approved.</p>

	This will be reviewed against the existing school policy and the Manchester governance work on attendance and truancy. Monadnock governance will have the opportunity to review and provide input as well.	
Monadnock Campus Coordinator Report	Chris joined the meeting in progress. Chris has been appointed to a legislative study committee for Special Education and Charter Schools. He reviewed his update for the Monadnock site including enrollment numbers, a recent community service trek for river cleanup and other facility updates.	
Financial Report	Financial reports were discussed.	
Other	Darlene Simmons submitted her resignation from the board. The board thanked her for her service.	Motion S. Coughlan to accept Darlene Simmons resignation with regret. Second S. Browning. Unanimously approved.
Future Meeting Dates	October 5 – Work Session – Keene October 19 – Business Meeting – Manchester November 2 – Work Session – Keene November 16 – Business Meeting – Manchester December 5 – Board Retreat – Amherst (9 am – 5 pm) December 7 – Business Meeting - Manchester	
	Meeting adjourned at 12:03p.m	
	Minutes recorded by D. Simmons	