



Board Meeting Meeting Minutes

August 3, 2015 6:30 pm – 8:30 pm

Antioch University New England

40 Avon St, Keene, NH 03431

Attendees

Trustees in attendance at MC²: Kim Carter, Steve Coughlan, Darlene Simmons, Sarah Browning, Jim DeStefano

Administration in attendance by phone: Eddie Marceau

Administration: Elizabeth Cardine, Chris O'Reilly

Apologies:

Guests: Jerry Kuhn; Frank Donato

Agenda

w	Discussion	Action Items
Call to Order	Ms. Carter called the meeting to order at 6:45 pm	
Agenda Review	Review of agenda. Add review of draft letter to amend the charter; and engagement letter for auditors; and a discussion of advertising under the "Other" section of the agenda.	
Public Comment	Frank commented about how pleased he is with the new space and how excited he is for his daughter to begin school at MC2 Monadnock. Jerry suggested that the web page needs some work to help people more easily find the Monadnock information.	
Student Time	None.	
MC2 Monadnock Professional Development Proposal	Kim presented a proposal for training for MC2 Monadnock through QED. Special rate of \$1,000 per day + travel; usual rate is \$1,500 per day for other clients (market rate is closer to \$2,200 per day). Contract is for 6-7 days. Discussion of start-up grant funding, Title I funding to cover expense. Continued discussion of the effectiveness similar training in Manchester over the last 3 years. Proposal includes governance, daily instruction, teacher effectiveness, curriculum/credit earning, and a practice profile to compare previous experience and accountability.	Motion to accept QED Proposal for Professional Development, amended to pay New England rate of \$1,500 per day by: S. Browning; second J. DeStefano. Approved. Kim Carter and Steve Coughlan abstained.
Future Meeting Dates	Discussion of the Retreat has been moved to the next meeting.	
Other	<ol style="list-style-type: none"> Engagement Letter with Vachon Clukay & Company PC Board discussed proposal from Vachon Clukay & Company PC for flat rate of \$5,500 and additional \$500 for filing of tax forms to include the annual audit, tax returns and information for the DOE25. Distribution and discussion of letter to the State Board of Education to amend the MC2 Charter. Will be on next agenda for approval. 	Motion to approve the engagement letter for Vachon Clukay & Company PC by: J. DeStefano; second S. Browning. Unanimous.

	<p>4. Future items for discussion: Transportation Plan – guide for parents (D.Simmons to draft plan for review) Manchester Facility – discussion of future options Advisory Committee – need to revive and re-engage Internships discussion of materials for promotion to potential sites</p>	
Future Meeting Dates	<p>8/24 10 – Noon Manchester 9/14 6-8 pm Keene 9/28 10 – Noon Manchester</p>	
	Meeting adjourned at 8:43 p.m.	Motion to adjourn.
	Minutes recorded by D. Simmons	