



**Board Meeting Meeting Minutes**

March 2, 2015 10 am – Noon  
 MC2, 60 Rogers St, Unit 203 Manchester, NH 03104

**Attendees**

Trustees in attendance at MC<sup>2</sup>: Kim Carter, CJ Hebert, Steve Coughlan, Jim DeStefano;

Trustees in attendance by phone:

Administration: Eddie Marceau

Administration by phone: Elizabeth Cardine

Apologies: Sarah Browning; Darlene Simmons

Guest: Marcea Gustafson, at 10:40 AM

**Agenda**

Topics	Discussion	Action Items
Call to Order	Ms. Carter called the meeting to order at 10:21 am	
Agenda Review		
Public Comment	None.	
Student Time	None.	
Approval of Minutes	Approval of 2/16/15 minutes.  D. Simmons to send minutes to Michelle Gauthier.	Motion J.DeStefano to approve Minutes from 2/16/15. Second S. Coughlan. All in favor.
Manchester Campus School Leader Report	62 students currently enrolled; 2 students in admissions process; steady stream of applicants. 50% f & r; Internship development continues. Looking for mechanic shops for additional internship sites. College pathways still in development: seeking to make more connections with Manchester Community College and SNHU. Meeting with NHTI tomorrow. Other community partnerships being developed include Stay, Work, Play; volunteer work at New Horizons and International Institute. Have a tentative date to go to Copper Canyon, working with Tim St. Onge. First group will be a boys' group, with leadership focus. Girls group initiated with St. Anselm volunteers. Mission is to create a safe place for discussion. Teacher and 2 students visited Boston Arts Academy. Upcoming meeting with PLUS Company, organization helps find job placement. Presented quote for materials for floor stripping. Discussion about next steps. CJ will follow up with parent volunteer. Jim asked question about how we handle students with spotty attendance. Eddie described the current development of graduation pathway options. Described one student's turnaround in confidence and work investment and engagement as a result of the pathway development.	

<p>Monadnock Campus report</p>	<p>Next Advisory Committee meeting is this coming Thursday, March 5. Drafted calendar for first year, will review for meeting the required hours as moving into the year-round calendar. Working on delineating newsletter groups for news and alerts, to allow for more targeted information dissemination. Elizabeth has joined the United Way Allocations Committee. Continue to work on identification of facility: Dan Scully has done substantial pro bono work; has met with the Keene Building Inspector, who recommended consideration of applying to Register of Historic Buildings. Advisory Committee is in process of screening and hiring process for School Leader. Have pro bono HR consultant working with us on developing Competency Interview questions. Have consultant for internship development who will begin that process for us and then train staff.</p> <p>Advertising and admissions update: Did not need lottery; are halfway to first year enrollment. Two-thirds are current eighth-grade students. Continuing to connect with directors of special education in region. Have made contact with over 60 families for potential admissions.</p>	
<p>CEO Report</p>	<p>Facilities – update on progress with 34 West Street, progress on identification of alternative sites; startup grant – established, financials are distinct and separate (“firewalled”) from MC2 Monadnock, are looking for separate bookkeeper;</p> <p>Implementation of Thoughtful Classroom Teacher Effectiveness Framework (TCTEF), teacher evaluation and school improvement model, establishing common language around simple and deep instructional indicators and practices that are manageable, meaningful, and measurable.</p> <p>Financials- Kim and Steve will meet to review updated Working Projection numbers. Board is still interested in engaging a financial manager with public school experience. Kim will check in with Darlene; Jim is willing to help (send job responsibilities and compensation)</p>	
<p>Financials</p>	<p>Kim presented the notes from the meeting between Sarah, Daniel and Joe regarding the outstanding balance. Board supports the proposal “as a good faith effort.”</p>	
<p>Policies</p>	<p>Second Reading, Conflict Resolution – Move to April 6.</p>	
<p>Other</p>	<p>Planning for March 16 meeting – members who can join MC2 PD at 9 will; board work session will start at 10.</p>	
	<p>Future Meeting Dates:</p> <p>March 16 Meeting  April 6, 20  April 9 Recognition Dinner</p>	
	<p>Meeting adjourned at 12:00 p.m</p>	<p>CJ Hebert made a motion to adjourn;</p>

		second by S. Coughlan.
	Minutes recorded by K. Carter	

Upcoming board meetings:

March 16 – Work Session – will include Discussion of future meeting dates/times

April 9 – Community Recognition Dinner