



December 1, 2014 10 am – Noon
 MC2, 60 Rogers St, Unit 203 Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlan, CJ Hebert, Jim DeStefano
 Trustees in attendance by phone: Elizabeth Cardine
 Administration: Kim Carter, Ed Marceau
 Apologies: Darlene, Sarah, Susan
 Guest: Adam Johnston

Agenda

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 10:09 am	
Agenda Review	Minutes for 10/29 and 11/14 moved to next meeting.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes		
School Leader Report	<p>Currently 65 students with on-going admissions interviews and applicants. There are a few students who have not been attending consistently. Have implemented a Communications Log, which is having a positive effect. Also revisiting our Orientation process, so students feel positive connection and see progress in timely manner.</p> <p>Meeting with Mimi at YWCA around women’s issues.</p> <p>Bridge Competition at NH DOT – three students participated (Colin, Tristan, and Zack) placed fourth out of 44 bridges around the state. The bridge is on display and scores are available.</p> <p>Will continue the partnership with NHDOT – goal is to place third next year.</p> <p>Monarchs Day – number of students participated in trek.</p> <p>Met with Elaine Hamel of Girls At Work, regarding program that trains girls how to use power tools and efficacy. In communication with their grant writer to prepare a collaborative grant.</p> <p>Last Tuesday, NextGen Learning site visit team was at MC². Seemed positive.</p> <p>Treks – student-led and student-designed trek to New England Aquarium.</p> <p>Partnership with SEE Science Center in development. Will have at least one intern start in January, possibly 2 or 3.</p> <p>Met with Barnes & Noble representatives about a book sale fundraiser. Are encouraging us to have student booths set up, showcase student work. Good marketing opportunity.</p> <p>Changed Family Meeting design, families who attended got a lot of attention. Maybe 10% attendance.</p> <p>Press release information sent to Sarah today.</p> <p>Jim asked if new approach to orientation for new students is working. Eddie said evidence is positive.</p>	

	<p>Shared the visual Learning Co-op diagram, presenting the proposed collaborative partnerships. Elizabeth joined the meeting at 11:30, sharing feedback from Beth Healy regarding the Learning Coop idea and will help with fundraising. (Elizabeth met Beth through Kiwanis Club meeting.) Melinda T is committed to fundraising around the Learning Coop, is also supportive of helping with the trailers (Plan B for location).</p> <p>Jillian Minor, one of Hannah Grimes entrepreneurship incubation program, supportive of developing entrepreneurship program for MC2. Also discussed what lessons their incubation program can provide MC2 for financial sustainability.</p> <p>Elizabeth is using Kate Baker's lessons, raising initial funds. Two hundred dollars raised so far, Kim will open a second revolving fund for the MC2 Monadnock campus.</p>	
CEO Report	<p>NextGen Learning Challenge – Kim explained the grant, board reviewed the site visit feedback, board discussed alignment of grant goals and priorities with MC2 improvement priorities. Cj moved to authorize the board chair to sign the letter of commitment, second by Jim. All in favor.</p> <p>We have two marketing interns from SNHU, Skip S and Chris E. Shared feedback from SWOT analysis and next steps (they will be developing the strategic marketing plan this week and next.)</p>	
Financial Report	November report is not available yet as the month just closed.	
Policies	Kim will share notes from November NHPCSA meeting discussion about policies, with recommendation that board create a Conflict Resolution Policy.	
	<p>Reminder of two meetings scheduled for January.</p> <p>Meeting adjourned at 11.41 AM.</p>	<p>Motion: Jim to adjourn.</p> <p>Second: CJ seconded.</p> <p>All Approved.</p>
	Minutes recorded by Kim Carter	

Next board meeting January 5, 2015.

Upcoming board meetings:

January 26

February 2

February 16