



Connections

CS

October 17, 2016 6PM

MC2, 60 Rogers St, Unit 203 Manchester, NH

Attendees

Trustees in attendance at MC2: Steve Coughlan, Marcea Gustafson, Adam Johnson

Trustees in attendance by teleconference: Jodi Adams, Susan Dreyer-Leon

Administration: Kim Carter, Conor Sands (teleconference), Chris O'Reilly, Elizabeth Cardine (teleconference)

Public: none

Apologies: Sarah Browning

Minute Taker: Steve Coughlan

Agenda

Topic	Discussion	Action Items
Call to Order	Meeting called to order at 6:13 PM by Steve C.	
Approval of Agenda	No changes to the agenda.	
Public Time	No public members present.	
Approval of Minutes	9/19/16 Minutes.	Marcea G moved to approve, Adam J. seconded. Unanimously approved.
School Leader & CEO Reports	<p>Manchester: Staffing isn't keeping up with enrollment. Kim is signing us up with SchoolSpring to help attract applicants. We are now responsible for providing IEP services for Manchester students, and billing Manchester. These are approximately enough to cover one fulltime teacher. Continuing working with the architect on fitting into the Union Leader space.</p> <p>Monadnock: Also need to add staff. Targeting 50% of students in internships by the end of the quarter. MakerSpace is being created with some ideas on how to do both community outreach and fundraising with it. Kroka program is very engaging.</p> <p>CEO: Banners are up in both locations about our Ashoka School status, one of 80 in the US and 200 worldwide. Working under Education Reimagined</p>	

	to develop student engagement. Need to set lottery date for next year.	
Financial Report	Finance Committee reviewed the Sept 30 report and feels we are on track compared to budget and plans. The committee also discussed the Union Leader opportunity, and concluded that making the move to the U/L building makes the most sense.	
Old Business	None.	
New Business	<p>Lottery Date: Last year the lottery date was 3/31/16. Families were visiting during the break, and it might be preferable to do it before the break, so students and families visit while we're in session, and interviews can happen during the break.</p> <p>Enrollment in Manchester: Conor recommends not admitting more students to Manchester until the next quarter starts, so that we can staff up to meet the budgeted and needed levels. Susan D-L asked if we could reach out to national networks to see if there might be potential applicants.</p>	<p>Marcea G moved to set the lottery date MC2 (all campuses) for March 13, 2017. Adam J seconded. Unanimously passed.</p> <p>Adam J moved to freeze enrollment in Manchester until the Winter Quarter begins. Marcea G seconded. Passed unanimously.</p>
Committee Updates	<p>Academic Excellence: No report. Kim noted that the 4th year status report serves as our charter application renewal.</p> <p>Development: A parent has volunteered to fund our use of a donor management database (Salesforce) while her children are attending, including a "Click and Pledge" addon feature (\$25/month) to make donations easier for people to make. Staff from both campuses will have access.</p> <p>Governance: Steve and Adam will meet with Kim to develop process for developing policies in the context of each campuses governance structures and administration.</p>	
Other	No other.	
Adjournment	Meeting adjourned at 7:42 PM.	Adam J moved to adjourn, Susan D-L seconded. Meeting adjourned.



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