



Connections

CS

**September 19, 2016 6PM**

**MC2, 149 Emerald St., #UP-3 Keene, NH**

***Attendees***

**Trustees in attendance at MC2:** Jodi Adams, Steve Coughlan, Susan Dreyer-Leon, Marcea Gustafson (5:42)

**Trustees in attendance by teleconference:** Adam Johnson

**Administration:** Kim Carter, Chris O'Reilly

**Public:** none

**Apologies:** Sarah Browning

**Minute Taker:** Steve Coughlan

***Agenda***

Topic	Discussion	Action Items
Call to Order	Meeting called to order at 5:20PM by Jodi Adams.	
Approval of Agenda	No changes to the agenda.	
Public Time	No public members present.	
Approval of Minutes	7/30/16 Minutes.	Steve C moved to approve, Susan D-L seconded. Unanimously approved.
School Leader & CEO Reports	<p><b>Manchester:</b> Still looking to hire two Americorps hires. One hire as a social worker should complete next week. Expect 12 new students next quarter, total number is expected to be 92 students. Budget was for 77 students. Projected numbers may diminish was attendance policy enforcement steps up. As of Oct 11, SPED services for Manchester students will be provided in-house and billed to MSD. Admin assistant is now open and needs to be filled. Another Graduation Gateway is scheduled for October 21. Ceremony will be approximately Nov 4.</p> <p><b>Monadnock:</b> Expects to open next quarter at 90 students. Approx 20% of students have IEPs, approx. 10% have 504 plans. New staff member came on board a few weeks ago to provide 1x1</p>	<p>Finance Committee will study the funding options for the bus and make a recommendation the board.</p> <p>Marcea G moved to authorize Kim to submit the Manchester and Monadnock Accountability reports for FY16. Steve C seconded. Passed unanimously.</p>

	<p>services for a student. That student left, but another student entered with almost 1x1 needs, so the staff member remains. The three Americorp budgeted positions cannot be filled, so the funds are going to be re-allocated to add a para. Antioch counseling interns (4) have been working in Keene. Serving Manchester has been deferred until the program is felt to be working well its first location, expected to be the Winter quarter. Fundraising committee meets regularly with 4-6 participants. (Marcea G joined the meeting)</p> <p><b>CEO:</b> Manchester facility discussion: Lance Whitehead and Kim walked the U-L building for code compliance last Friday. He will mark up drawings when they become available. Target is to be in for the start of Winter Quarter. Preliminary lease rate looks to be less expensive than the current facility. Followup with a knowledgeable Attorney on the ongoing issue of a suspended employee has reaffirmed our actions to date. Employee has resigned.</p> <p>The bus has not been placed in service yet. Kim has had difficulty getting instructions from the DMV as the process to get the bus inspected and on the road with appropriately licensed and registered staff. There is a shortfall in the pledged funds for the bus.</p> <p>Kim raised the issue of accepting exchange students. There would be no additional funding for such a student. Monadnock has received a request to accept a foreign student starting next year. Kim will clarify the student's status with the DOE, and the decision process will flow from that basic information. Considerations will include incremental cost, potential benefits and potential distractions.</p> <p>Kim discussed the accountability report, which was due September 1. She hopes that in the future, the school leaders will collaborate to accumulate content for the annual reports throughout the year, so there is time for board review and comment before the annual due date.</p> <p>Discussion of preparation of the renewal</p>	
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	<p>application. We can simplify our internal process by deciding to just renew the current charter, rather than requesting changes to the charter. One area to look at for changes at a future date would be around assessment metrics.</p>	
Financial Report	<p>Finance report for as of Aug 31 presented. YTD we are slightly better off than budgeted.</p>	<p>Steve will schedule regular Finance Committee meetings to review financials before the board meetings. Kim will be invited.</p>
Old Business	<p>Board officer discussion. Board officer vacancies were filled after the untimely passing of chairman Jim DeStafano. Current officers are: Chairman: Jodi Adams Vice-Chairman: Steve Coughlan Secretary: Susan Dreyer-Leon Treasurer: Steve Coughlan</p>	<p>Marcea G nominated Jodi A to be board chair. Susan D-L seconded. Unanimous. Steve C nominated Susan D-L as secretary. Marcea G seconded. Unanimous. Susan D-L nominated Steve C to be Vice-Chair. Marcea G seconded. Unanimous.</p>
New Business	<p>Discussion on fundraising and managing a donor database. A parent has volunteered to manage the database.</p>	
Policies	<p>Kim will submit a list of required policies the Governance Committee.</p>	
Other	<p>No other.</p>	
Adjournment	<p>Meeting adjourned at 7:30PM.</p>	