



Meeting Minutes

August 4, 2014 11:00 AM – 12:00 PM
 MC2, 60 Rogers St, Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlan, CJ Hebert, Darlene Simmons, Sarah Browning
 Trustees in attendance by phone: Jim DeStefano,
 Administration: Kim Carter, Ed Marceau
 Apologies:
 Guest: Kate Baker, Andrea Harkness

Agenda

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 10:52 am	
Agenda Review	No changes.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	7/7/2014 Board Meeting 7/8/2014 Board Retreat	Motion: CJ. Hebert to approve Minutes from July 7, 2014. Second: D.Simmons 3 Yes, 1 abstained. S. Browning to approve minutes from 7.8/14 Board Retreat. Second CJ. Hebert. All Approved.
Fundraising Discussion Kate Baker	Kate Baker and Kim Carter have agreed work together and trade consulting services. Board engaged in discussion with Kate regarding current fundraising activities including working with board to engage them in fundraising. Discussion of Parent Group and its importance to the school. Darlene will work with Eddie to engage and setup a parent committee. Sarah will replace Darlene on the Policy Committee. Kate and Eddie will work on the elevator speech and marketing committee. Board training September 10 th 12 – 4 PM to develop fundraising skills among the board, parents and students.	
Monadnock Advisory Committee	Elizabeth provided an update on the Monadnock committee. Great meeting on July 2 and now meeting twice a month – 1 st Thursday and 3 rd Tuesday of every month. Created a big list of people to ask for support in their community. Continue to review facilities. Working with Project Foundry, an online tool to replace Digital	

	Portfolios.	
School Leader Report	<p>Eddie provided data on current student enrollment. Student interviews and inquiries continue. Eddie has been calling local schools to setup one on ones with them to explain and showcase our school.</p> <p>Discussion of fundraising group and recruiting group. Students will be going out into the town to talk about their school. Governance committee including parents talking about electronic device policy.</p> <p>Jay has developed list of community collaborators for internships and student involvement. 3 students have submitted gateway plan.</p> <p>Attended student centered learning conference in Stowe VT. One student went and represented the school very well. Developed an economy activity for the school – community building activity around student roles and responsibility. Goal is to have students involved in partnership and will present in September.</p> <p>Alaska opportunity is available but commitment from students is challenging. California fundraising is going well.</p> <p>Staffing levels and current enrollment discussed.</p> <p>Board and staff continue discussions with MSD; MSD still has not issued PO for IEP services.</p> <p>NH State Council on the Arts - received \$2560 for Artist residency for the current fiscal year. Artist is a mathematician uses glass art to teach. Will do four sessions with the kids to teach geometry and glass art. Sarah suggested inviting students outside of our school community as a way to partner and develop relationships.</p>	
Policies	<p>School Lunch Policy EF</p> <p>Discussion of policy for arrears and students with no money but not on Free Reduced Lunch. Kim and Eddie will prepare report with data on current levels of arrears for student lunches and come back to board for review. Discussion of how much we will allow in arrears and still ensure that kids do not go hungry.</p>	
CEO Report	<p>Follow up from Stowe conference; some documents to finalize to participate in the Gates Next Generation learning grant.</p> <p>Submitting Start up grant for Monadnock MC2 for three years.</p> <p>Discussed ADM and funding distribution of approximately \$59,000 for August. Title funding has gone up to \$26,188 based on our population; 2nd in states in charter schools in receiving funds; but nowhere near in enrollment. Title IIA professional development funding is up to \$5,504. Also have Title III learning \$764. We will also have differential aid coming in the fall; cannot budget, but estimates approximately \$50,000 in addition to adequacy, based on increase in Title enrollment.</p> <p>Continue discussions with NHDOE about first disbursement for Adequacy funding that is based on opening day enrollment, since</p>	

	<p>our calendar does not work that way and we don't open next enrollment session until October. Also conversations about testing, students are not moving on a calendar basis. Testing should be based on phases. 193 day school calendar and the impact on attendance.</p> <p>Some discussion of potential for part-time work for current staff.</p>	
Financial Report and Facility	<p>Distributed financial reports to board. Received payment of approximately 75% of invoice from Manchester for the aide;. Sarah will ask for details of how they came to their calculation of the payment. How do we handle the unpaid balance on the invoice? We will request backup on how the payment was calculated.</p> <p>Jim and Steve met with Landlord on Friday; gave him check to pay fit-out. Talked about situation going forward with lease. Landlord continues to have a problem with tenants downstairs and noise level from our school, he will be addressing the noise and facing the expense. Discussions of options for working with landlord going forward.</p> <p>Discussions of potential collaboration with Polaris Charter School.</p>	
	Meeting adjourned at 1:10 pm.	
	Minutes recorded by Darlene Simmons	

Next meeting September 2nd..