



Making Community Connections Charter School Board Meeting Minutes

July 30, 2016, 6PM
26 Pleasant St., Concord NH

Attendees

Trustees in attendance at MC2: Jim DeStefano, Jodi Adams, Steve Coughlan, Marcea Gustafson (11:10)

Trustees in attendance by phone:

Administration: Kim Carter

Apologies: Adam Johnston, Sarah Browning, Lori Juszczak

Guests:

Agenda

Topic	Discussion	Action Items
Call to Order	Steve Coughlan called the meeting to order at 10:17 AM. No quorum present at the start of the meeting.	
Approval of Agenda	No changes.	
Public Time	No members of the public were present.	
New Business	Proposal to purchase a used bus for \$7500. Kim believes the general budget can sustain operating costs, not clear if FY17 budget can cover a portion of the purchase cost. Initial pledges are strong. Also looking to see if Manchester activity fund can contribute some funds. The consensus of the board is that the bus is worth pursuing, and to continue fundraising and obtaining pledges, as well as deeper investigation into budgetary implications.	
Charter Renewal Retreat	Intent to Renew has been submitted to the DoE. Target submission date for our renewal application is October, 2016. Reviewed Application details with the board, including four key areas to be addressed. Kim spoke about the “making progress towards achieving its mission” component of	



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	<p>the application. Recommendation that the charter be amended to be growth-based rather than grade-level based, which both reflects the direction of the DoE and the challenges our incoming students face.</p> <p>Marcea G. arrived at 11:10, and the board began discussion of Old Business, Board and Administrative Changes.</p>	
Board/Administrative Changes	<p>Motion to accept Lori Juszczak’s resignation with regret by Jim D, seconded by Marcea G. Passed unanimously.</p> <p>Steve C. moved to appoint Jim D. as chairman. Jodi A. seconded. Passed unanimously.</p> <p>Steve C. resigned as vice-chairman.</p> <p>Jim D. moved to appoint Jodi A. as vice chairman. Marcea G. seconded. Passed unanimously.</p> <p>Marcea G. moved to appoint Kim Carter as CEO, retroactive to July 1. Jodi A. seconded. Approved unanimously.</p> <p>Kim C. explained the accelerated pathway proposed for transfer students who may be overaged/undercredited on entry.</p> <p>Marcea G. moved to approve the proposed Accelerated Pathway as outlined in the to the board. Jodi A. seconded, approved unanimously.</p> <p>Discussion of the benefits of HiSET, and the role of the school in preparing students for it. The board did not feel that formally applying to be a HSEPOP school was necessary at this time.</p> <p>Marcea G. nominated Susan Dreyer-Leon as QED representative and prospective parent</p>	



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	board member. Steve C. seconded. Approved unanimously.	
Charter Renewal Retreat	<p>Steve C will prepare a draft of Section 2 (Responsible use of public funds) by August 5 for the administration's and board's comment.</p> <p>Proposed amendments to the Governance section of the Charter were discussed, to better to align with what is practical and actually practice.</p> <p>How to attract, grow, and retain quality teachers was discussed. Kim stated that the ability to provide benefits is a critical constraint for this concern. The idea of allocating \$5K/professional employee was suggested as an option. It would add \$60K to the current budget.</p> <p>Technology repair and replacement continues to be a financial goal. The Manchester technology infrastructure is now 5 years old and deteriorating, and a refresh is necessary.</p> <p>Steve C will prepare a draft of Section 4 (Is the School Sustainable) by August 19th for the administration's/board's comment.</p> <p>The Academic Excellence committee (Jodi A, Marcea G) will draft sections 1 (Is the School Making Progress Toward Achieving its mission?) and 3 (Is the School promoting student attainment of expected knowledge and skills)</p>	
Adjournment	Meeting adjourned at 2:16 pm.	