



Meeting Minutes

July 7, 2014 10:00 AM – 12:00 PM
 MC2, 60 Rogers St, Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlan, Jim DeStefano, Darlene Simmons
 Trustees in attendance by phone:
 Administration: Kim Carter, Ed Marceau
 Apologies: CJ Hebert, Susan Dreyer-Leon, Sarah Browning
 Guest:

Agenda

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 10:55 AM	
Agenda Review	No changes to agenda.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	The Board discussed and reviewed the minutes for the Board meeting on June 3 rd ; Elizabeth should be listed under Guest.	Motion to approve 6/3/14 minutes by: Jim DeStefano; second D.Simmons. Unanimous approval.
School Leader Report	<p>Eddie reported statistics. Currently enrollment is at 66 with 3 new students starting today. Staff is working at building internship capacity and have added a few new sites. Governance Council will be meeting every other Monday. 3 students completed their gateway in the last month.</p> <p>Eddie continues to attend NISL; currently working on science curriculum. Many treks going on and fundraising efforts continue. Search for Math teacher also continues.</p> <p>Institute on Disability is working with Jay to provide students additional supports they need to be successful.</p> <p>Created focused learning opportunities for the Summer Quarter with staff and students to create accountability through smaller focused groups; one on one with teachers.</p> <p>Discussion of motivational incentive program and being intentional in design to reward and motivate students.</p>	
CEO Report	Kim requested board follow-up on the Food Charge policy – we need a draft policy to address threshold for overdue balances. D.Simmons to research and draft policy.	

	<p>Staffing. Board approved prelim budget based on 130 students. We only have 60+ students. Board discussed staffing and recruitment to meet budget constraints. Also discussed a position that was funded partially by a grant that has ended and how to fund position going forward. Discussion of MSD and meeting requirements of IEP services. Steve, Sarah and Kim will discuss further and set up a meeting with Asst. Supt. Burkush.</p> <p>Need further discussion of enrollment, marketing and corporate sponsorships at the retreat.</p> <p>Need legal advice on para position as it relates to IEP and the requirement to provide services.</p> <p>Steve called the board's attention to the General Assurances which were distributed to the board after the June meeting, and were signed by Kim on behalf of the school.</p>	
MC2 Monadnock	MC2 Monadnock group would like the MC2 board to appoint Elizabeth Cardine as coordinator for this site. Position would be unfunded unless we can get funding source through grants or corporate sponsorships.	Motion to appoint Elizabeth Cardine as unfunded MC2 Monadnock Coordinator; D Simmons; J.Destafano. Unanimous approval.
Adjournment	Meeting adjourned at 12:05 PM	Motion: D.Simmons to adjourn at 12:05 PM. Second: J.DeStefano Unanimous approval.
	Minutes recorded by Darlene Simmons	

Next meeting August 4th.