



Making Community Connections Charter School Board Meeting Minutes

June 3, 2016 1 pm – 2 pm
MC2, 60 Rogers St., Manchester NH

Attendees

Trustees in attendance at MC2: Kim Carter, Sarah Browning, Steve Coughlan, Jim DeStefano, Marcea Gustafson (joined at 1:23)

Trustees in attendance by phone: Jodi Adams

Administration:

Apologies: Lori Juszczak

Guests:

Agenda

Topic	Discussion	Action Items
Call to Order	Kim Carter called the meeting to order at 1:15 pm	
Approval of Agenda	Kim will add a request to expend from the start-up grant.	
FY17 Proposed Budget	Kim presented the proposed FY17 budget, and asked that it be adopted. One change that needs to be made is that bussing for middle schoolers in Manchester will cost approx. \$237/day. Summer costs would be for 30 days, and we also need to consider two vacations during the school year. We will have 28 middle school students, but how many will require bussing is not yet known. Kim will gather more information for the next regularly scheduled board meeting. Maintenance costs may be slightly understated, but Kim believed they can be accommodated in the budget. Discussion of cash flow considerations around various budget items.	Steve C moved to approve the budget as proposed, Sarah B seconded. Motion passed unanimously.
Approval of Primex Membership Agreement	Kim recommended joining Primex as a replacement for the no-longer available existing insurance for Workers Comp, Property, and Liability insurance. Kim is looking into Unemployment insurance options.	Sarah B. moved to resolve to enter the Primex Membership Agreement, Jim D seconded. Passed unanimously.
Training for CEO	Kim would like to attend a specialized training for school senior leaders. She has negotiated a	Jim D moved to approve tuition and



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	<p>significant discount. Funding would come from the school startup grant. Cost will be approximately \$1900.</p>	<p>possibly hotel costs (TBD with the Business Administrator) for Kim attending the Cambridge Leadership Institute in July. Marcea G seconded. Unanimous.</p>
	<p>Meeting adjourned at 1:46 pm.</p>	<p>J DeStefano motion to adjourn; second by S Browning.</p>