



Connections

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April 18, 2016 10 AM – Noon
MC2, 60 Rogers St., Manchester, NH

Attendees

Trustees in attendance at MC2: Kim Carter, Sarah Browning, Jim DeStefano, Jodi Adams, Lori Juszczak, Steve Coughlan, Adam Johnson (joined at 10:17)

Trustees in attendance by teleconference: none

Administration: Chris O'Reilly (by teleconference), Eddie Marceau

Apologies: Marcea Gustafson

Minute Taker: Steve Coughlan

Agenda

Topic	Discussion	Action Items
Call to Order	Meeting called to order at 10:08AM	
Approval of Agenda	No changes to the agenda.	
Public Time	No public members present.	
Approval of Minutes	2/15/2016 Minutes.	Moved by Jim D, seconded by Lori J. 4 in favor, 2 abstain. Minutes approved.
Nomination of Board Member	Adam Johnson had previously been interested on joining the board, but had some time conflicts. Those conflicts are no longer in place, and he is willing and able to join.	Moved to add Adam J to the board by Jim D, seconded by Sarah B, unanimously approved.
School Leader & CEO Reports	Manchester, Eddie M: 10 visits in March, 2 new students enrolled. Eddie and Sarah attended the MSD SPED meeting, where they met potential providers. Community Recognition supper (6/2) will need chairs and tables, and the resource who loaned them to us last year is no longer available. Last year 90 attended, this year 150 are expected, which may exceed our space available. Jim will reach out to potential partners. Eddie also mentioned that the tables/chairs in the school are becoming inadequate, and more will be needed. Jodi has started a conversation about perhaps doing a semi-formal, perhaps at a 3 rd location in the	

	<p>summertime.</p> <p>CEO Report, Kim C:</p> <p>Monadnock, Chris O: School lunch service started last week.</p>	
Financial Report	<p>While YTD expenditures are under budget, revenues are also under budget. Kim and Dawna are starting the FY17 budget process with school leaders. Finance Committee will meet with Kim and Dawna on May 13 to review the proposed budget prior to the May board meeting. Dawna and Kim anticipating starting the budget process in March next year. We anticipate closing the FY in the black, as opposed to last year's operating deficit. We will also use the bridge loan again this year to cover the summer term expenses, but the projected cash flow deficit for the summer continues to decline quickly year over year. The first year the need was \$45K, this year it is projected to be \$15K.</p> <p>Bridge Loan: Kim asked for re-authorization from the board to continue with our Bridge Loan for this year.</p>	<p>Sarah B moved to re-authorize the bridge loan, Lori J seconded. Approved unanimously.</p>
New Business	<p>2016-17 Calendar: Details that impact the calendar include the 4th of July being on Monday, and not bunching paid holidays into a single month. Making the 4th of July week a vacation week in FY16 resolves those issues.</p>	<p>Jim D moved to adopt the Proposed FY17 Calendar, Sarah B seconded. Passes unanimously.</p>
Policies	<p>Absence, Tardiness, and Truancy Policy: This works in tandem with the Governance Council policy. Recommended changes from the Leadership team are the title change, plus language to the Family Vacations / Educational Opportunities section to support off-site learning opportunities. The policy refers to a Truancy officer, which is an open issue in Manchester.</p>	<p>Jim D moved to approve the proposed policy, Lori J seconded. Passed unanimously.</p>
Committee Updates	<p>Kim handed out the Images of School survey (Board + Manchester Staff + Monadnock Staff) result that show what each group aspires to and sees as current status. This is to inform the committees as they work.</p> <p>Lori J asked about the role of the board in Charter approval, Kim stated that the board needs to know the charter well, and any proposed changes to the charter require board approval. Committee roles and descriptions are in the Dropbox folder for each</p>	



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	Committee under “Board Committees”. Kim also provided a cross-reference for each committee to charter sections that are related to that committee.	
Adjournment	Meeting adjourned at 12:13PM	Motion to adjourn by Jim D, seconded by Sarah B. Passed unanimously.