



Making Community Connections
 Charter School
 Board Meeting Minutes

February 20, 2017, MC2,

60 Rogers St., Unit 203, Manchester, NH

6:00pm-8:00pm

Attendees

Trustees in attendance at MC2: Jodi Adams, Steve Coughlan, Marcea Gustafson,

Trustees in attendance by phone: Adam Johnston, Susan Dreyer Leon

Administration: Kim Carter, Chris O'Reilly, Conor Sands, Elizabeth Cardine (by phone)

Apologies:

Guests:, Sarah Foucher, Caitlin Sheridan, Bradley Hinkle

Agenda

Topic	Discussion	Action Items
Call to Order	The meeting was called to order at 6:02pm	
Public Hearing to Accept Gifts	Kim announced a gift of \$3,000 from the Roy A. Hunt Foundation.	
Approval of Agenda	The agenda was approved	
Public Time	Bradley Hinkle shared that the MC2 Monadnock Campus wonders what habits would be needed across the board between the two campuses and whether governance councils operated separately and could have different policies at different campuses. At present the CEO would review campus-level policies and if the CEO believes they should be cross-campus she will recommend that to the campuses. The Monadnock Governance Council would be interested in communicating and maybe meeting regularly with the Manchester Governance Council. Kim described that the Manchester Governance Council is in a rebuilding phase and has now met twice in open sessions. They still need parent representation. Kim reported that some Manchester	



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	students are planning to visit Monandnock this week.	
Student Time	No students were present	
Approval of Minutes	Steve Coughlan moved to approve the Jan. 16, 2017 minutes. Marcea seconded.	Unanimously Approved as amended via roll call vote.
School Leader and CEO Reports	<p>MC² Manchester Update</p> <p>Enrollment – As of 2/17/17 we currently have 88 students enrolled.</p> <p>Middle School Enrollment - 33 Expect to add 1-2 more students into Applications High School Enrollment - 55 Expect to add 2-5 more students into Creations. Expect to have 1-2 withdrawals as we close the quarter.</p> <p>Special Education: We have 23 students from Manchester, 6 from out of Manchester with IEPs, for a total of 29 students with IEPs. (33%) We have 8 students with 504 plans. (9%)</p> <p>Staffing: We have hired Garrett Poltack as a teacher/Advisor for our Applications program. Currently seeking to hire a science teacher for the Creations program. We are still looking to hire another para or two in order to meet our Special Ed needs. Moving forward we should anticipate the need for another Math teacher for our Creations program. I have received a resignation from the admin assistant, her last day will be March 6th. Jen, our Math teacher has informed me that she plans to leave after the spring quarter.</p> <p>Student Successes: One student on track for her graduation</p> <p>We had further discussion about how to further develop</p>	



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	<p>the Manchester internships and that this is hampered by the on-going staff turn over.</p> <p>For more details see reports attached.</p> <p>MONADNOCK UPDATE</p> <p>Enrollment – we will have at least 88 students beginning the Spring quarter with us. The lottery is scheduled for March 13 th and we currently have 11 applicants that have already visited, 4 others touring this week and 6 more in the application process. We also 5 or 6 spots being taken by siblings, so we may only have 9 or 10 seats open for the 2017-2018 school year.</p> <p>Students and Families – One of our phase 4 students was recently accepted to the college of her choice (Clark University) and was also accepted to at least one other college. Two other upper-phase students are also in the college application process. The newly formed parent group has been working on a potluck dinner for our open house, which had to be rescheduled due to as now day.</p> <p>Staff – We had a new staff member join our team this quarter, Landis Brown, but just today I received his letter of resignation effective the end of the winter quarter. We are in the process of interviewing potential hires to replace Amy, and will also be looking for a new staff member to replace Landis.</p> <p>For other updates, please see the attached report.</p> <p>There was no discussion</p>	
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	<p>CEO Update</p> <p>National Collaborative for Digital Equity – Jodi and Kim attended the NCDE Summit. Kim, Chris, Caleb, and two students from MC 2 Monadnock attended the GenYes meeting. We anticipate funding will be available from Comcast to support Manchester’s involvement, and we will think creatively about how to involve Monadnock at minimum cost. In a follow up conversation today Kim was notified that MC 2 Manchester has been selected to partner in the launch of the</p> <p>Algebra Project (a national evidence-based math literacy and equity project) for the Manchester region.</p> <p>Barr Foundation RFP – Off-Track Students update – MSD decided to partner with GSIL (Granite State Independent Living) on the grant submission for the Barr Foundation Off-Track Students RFP. Kim decided not to apply: we have our hands full.</p> <p>Manchester Facilities – Doug submitted our counterproposal to the Union Leader. They met (amidst snow days) and the latest report I have from Doug is: “Sounds like they are trying to line up another tenant to take the rest of the space at the building and if so will be able to commit to MC 2.” Tom DeBlois has checked in with me as well, suggesting if that deal doesn’t go through, MC 2 extend for a year in its current location and then look to move to the first floor when the current tenant (LifeShare) moves out.</p> <p>Ashoka Changemaker Summit – Kim and Chris attended the Ashoka Changemaker Summit at Ghost Ranch in Abiquiu, New Mexico, February 15 –19. It was an inspirational and energizing experience. We left with the affirmation that MC 2 work aligns deeply with the two main goals of Ashoka Changemaker Schools (build empathy, teach changemaking), connections to a community of educators and schools who support each other, resources for further collaboration, and clarity about how to better name and communicate MC 2 campuses as Changemaker Schools. UNH will be hosting a Changemaker School information session for state superintendents on March 29th . Kim emphasized how</p>	
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	<p>we could use these two filters of “change making” and “empathy” to help better communicate our mission to prospective students, families and staff members. Chris added that there is a “change maker parent” training that will be offered at Monadnock. There’s also a good digital story telling tool to share on social media and get our mission out there.</p> <p>Education Reimagined – Pioneer Lab, Houston – Kim, Chris, Elizabeth, Conor, Gerard, and two MC 2 Monadnock students will attend the Education Reimagined Pioneer Lab meeting in Houston in March. We will be sharing work we have been doing as part of a national inquiry team looking at learner agency and ownership.</p> <p>Charter Renewal—The CEO has a preliminary meeting to find out what the details of the renewal process will be.</p> <p>ASCD Article—Kim reports that an ASCD article coming out. “Five Dispositions for Personalization.”</p> <p>Operations – In the upcoming months we need to set the 2017-18 school calendar and budget. We have some significant topics to take up that have potential to impact both. The CEO recommends that the board should consider scheduling some extra time, either in committee or as a whole board, for these deliberations over the next month. She outlined some sustainability proposals with regard to calendar and compensation. We had some further discussion about the details of this, including about whether a shift to a regular school schedule will help with both budget and logistics as well as hiring and that we need to make some changes to attract and retain staff and stem our high staff turn over. Steve worried aloud that if shifted away from year round school we would not be able to get back to that. We agree that we needed further discussion.</p>	
Financial Report	<p>The Board Reviewed the Financial Report.</p> <p>We reviewed the Financial Report and noted that the cash flow looks good and we’re doing well year to date vs. expenses.</p>	



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	Kim shared the 990 with the board.	
Old Business	No old Business	
New Business	<p>Trustee Re-Nominations to the Board of Trustees Steve nominated Marcea for another term on the Board. Jodi seconded.</p> <p>Marcea nominated Jodi for renewal and Steve seconded.</p> <p>The CEO suggests we join the New Hampshire Association for Public Charter Schools Membership</p> <p>We further agreed that Kim, the Board Chair (Jodi) and Monadnock Leader, Chris be given the 3 login accesses that come with our membership. We also discussed this group’s advocacy for possible 25% increase in funding that is part of a increase in base of support for Charter Schools this legislative session.</p> <p>Motion to accept the \$3,000 donation from Roy A. Hunt Foundation.</p>	<p>Unanimously Approved by roll call vote.</p>
Policies	<p>Policy No current policy updates. We are still working on responses to our lunch policy.</p>	
Committees	<p>Academic excellence The Committee met and talked about parental involvement. Looked at the Charter and discussed that Monadnock’s level of involvement is pretty high and they are putting together a parental guide to MC2 and that Manchester is in a rebuilding phase but there’s been good communication with the new leader there. There was also a discussion of looking more closely at the parental survey results to help shape the guide.</p>	



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	<p>Development Marcea has contacted Frank Donato and is waiting to hear back. They are also working on the volunteer data base. Jodi reported that the sales force database could also have a volunteer data base. We will be able to do a training on how to use the system and then we'll have it available for any future grants. It's also great because the database will be searchable by volunteer availability, schedule, etc. The letter campaign was reviewed and it needs to be personalized for individuals, organizations, etc. in terms of donation levels, and so on.</p> <p>We are still working on getting 100% board participation in donations.</p> <p>Governance Nothing new to report.</p> <p>Finance Nothing new to report.</p>	
<p>Non-Public Session</p>	<p>Marcea made the motion to enter a non-public session under A non-public session may be entered at any time under RSA 91-A:3 II. (a)(b)(c)(d)(e)(f)(g)(h)(i). Steve seconded. Two personnel matters were discussed.</p> <p>Steve made the motion to come out of non-public session. Marcea seconded.</p>	<p>Unanimously Approved by roll call vote.</p> <p>Unanimously Approved by roll call vote.</p>
	<p>The meeting adjourned at 8:14 pm</p>	