



Making Community Connections Charter School Board Meeting Minutes

February 1, 2016 6 pm – 8 pm
MC2, 149 Emerald St., #UP-3 Keene, NH

Attendees

Trustees in attendance at MC2: Kim Carter, Sarah Browning, Jim DeStefano, Jodi Adams

Trustees in attendance by phone:

Administration: Chris O'Reilly, Elizabeth Cardine (by phone), Eddie Marceau (by phone)

Apologies: Stephen Coughlan, Marcea Gustafson, Lori Juszczak

Guests: Frank Donato

Agenda

Topic	Discussion	Action Items
Call to Order	Kim Carter called the meeting to order at 6:05 pm	
Approval of Agenda		
Public Time	Frank D expressed congratulations to Elizabeth Cardine for her recognition as a Business Monadnock 2015 Trendsetter. Jim D requested news of that be posted on LinkedIn.	
Secretary Nomination	Jim nominated Sarah Browning for Secretary. Sarah said if she can have help with Minutes, she'll accept.	Motion by J DeStefano to nominate Sarah Browning as Secretary. Second by J. Adams. All in favor.
Bank Resolution	Kim read the Organization Resolution to authorize CEO, Treasurer, and Dawna Duhamel to conduct financial business through Citizens Bank.	Organization Resolution moved by J. DeStefano; second by J. Adams. All in favor.
Audit	Kim reported the Draft Audit has been received, and indicated some of the findings. Sarah suggested it be sent to all board members for review.	
Admissions Open Houses	MC ² Monadnock: February 27, 11am – 3pm MC ² Manchester: February 24, 4:30 pm – 6 pm Jodi asked if this will be a drop-in or presentation.	



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	<p>Chris indicated people can come at any time. Eddie said Manchester will start with a presentation at 4:30, but walk-ins will be okay. Board members are encouraged to attend.</p> <p>Community Recognition Dinners: Monadnock, May 24th – 6 – 8 pm Keene State College Dining Commons Elizabeth said including community partners will dramatically expand the attendees, and the time needed for presentations. Manchester, June 2nd – 6 – 8pm Board members should attend.</p>	
<p>Committee Updates</p>	<p>Academic Excellence: Jodi reported she, Lori, and Marcea met. Came out with more questions than went in. Marcea developed a matrix to send to school leaders so they could fill out information that is needed. Jodi asked questions about AE Committee’s role. Board reviewed the AE Committee description and purpose.</p> <p>Development: Jim reported Marcea and he put together an outline of priorities (wilderness programming, lumber, and transportation), assisted by Jodi and Lori. Marcea has drafted a spreadsheet about the programs. Second goal is to increase social media and public outreach. (Jodi is going over to Colliers for training in LinkedIn.) 3rd goal is increase enrollment by moving Manchester campus to better location, 4th is to increase board of trustees and advisory committee membership; 5th goal is to jumpstart MC2 PTO.</p> <p>Kim shared information about potential board members.</p> <p>Kim shared update about 3-D printer. Order should be available tomorrow.</p> <p>Elizabeth shared the wilderness fundraising goal for May expedition is ~\$4,500. She will email that information to Jim. Frank will get information about equipment to Jodi, Chris, and Dick’s Sporting Goods. Eddie visited the Manchester Community Music School, included a potential corridor for rental space. Includes shared cafeteria, auditorium space. Next step is to schedule a time to visit the space and to</p>	



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	clarify space usage. Governance and Finance - has not met yet. (Pending Steve's election schedule.)	
Charter Reading	Introduction: Kim set up document to capture feedback and notes. Discussion about the level of changes to charter and impact on charter renewal process. Kim will clarify with Michelle the degree to which changes to the charter impact the renewal process. General discussion about the charter vision, mission, and section (a) Educational Mission.	
Other		
	Meeting adjourned at 7:58 pm	J DeStefano motion to adjourn; second by S Browning.