



Making Community Connections Charter School Board Meeting Minutes

January 18, 2016 10 am – noon
MC2, 60 Rogers St., Manchester, NH

Attendees

Trustees in attendance at MC2: Kim Carter, Steve Coughlan, , Jodi Adams, Marcea Gustafson, Lori Juszczak, Sarah Browning

Trustees in attendance by phone: none

Administration: Chris O’Reilly, Eddie Marceau, Elizabeth Cardine (phone)

Apologies: Jim DiStefano

Guests: none

Minute Taker: Steve Coughlan

Agenda

Topic	Discussion	Action Items
Call to Order	Kim Carter called the meeting to order at 10AM	
Approval of Agenda	Right-to-Know Law requirements for Committee meetings added.	
Public Time	No speakers present.	
Approval of Minutes	12/6/15 and 1/4/16 minutes presented for approval. Retreat minutes (1/9/16) are not yet completed.	Lori moved to approve the 12/6/15 minutes, Marcea seconded, approved. Marcea moved to approve the 1/4/16 minutes, Lori seconded, approved (Sarah abstained)
Right To Know Law	Steve will advise the board as to the Attorney General’s guidance for posting and holding committee meetings compliant with the Right To Know Law.	
School Leader Reports	Manchester: Lori, Jodi, and Sarah volunteered to participate in upcoming gateways (1/22). Monadnock also has an upcoming gateway that board members can join. Special Education discussion, anticipating a meeting with MSD on February 5 th . We have some students taking SATs	



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	<p>coming up who will require accommodations, and Eddie has been preparing for that. Kim had met with other Manchester charter school leaders to discuss anticipated changes in how MSD provides services to charter schools. Eddie spoke about a student teacher of social studies from SNHU who is doing very well. He is also exploring a relationship with Manchester Music Academy. Eddie reviewed the positive visit by an educator from British Columbia who came to both Manchester and Monadnock.</p> <p>Monadnock: Chris reviewed how special education services are provided. Kim asked Chris to review the Charter School and Special Education Commission he is participating in under HB 126.</p>	
CEO Update	<p>No financial information available, as Dawna has injured her back, so the meeting scheduled with Kim last week to review them was cancelled. Dawna is scheduled to come to the next business meeting of the board.</p> <p>Kim described the process the Secretary of State has changed for reporting on non-profit paperwork, and is working to reinstate us.</p> <p>Kim shared salary information for NH educators, for administrators and teachers. She noted that when MC2 was purchasing CEO services from QED, the rate was \$30/hr. The going rate for Superintendents in NH appears to be in the range of \$80/hr for part-time services.</p> <p>Due to site issues, Kim, Eddie, and Jim decided that it would not be possible to get approval for the potential site in the Manchester Millyard, so it is no longer being pursued. Another potential Manchester site was visited, but it isn't an easy fit for the school. Discussion about potential location strategies was held. Kim noted that we need to be publicly very clear about the relationship between MC2 and QED, and referred this to the Governance Committee. An RFP for property liability services for FY17 will go out shortly.</p>	
Old Business	<p>Kim asked that the Academic Excellence committee take up the Accelerated Pathway</p>	



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	proposal.	
New Business	Each campus needs a Wellness Committee, and each committee requires a board member. Lori volunteered to join the Manchester committee. Marcea volunteered to join the Monadnock committee. A Board member needs to join the Emergency Management Plan committee. Steve volunteered.	Wellness Committee Manchester, Board Member: Lori. Wellness Committee Monadnock, Board Member: Marcea Emergency Management Plan Committee, Board Member: Steve
Policies	<ol style="list-style-type: none"> 1. Audio-Visual Recording Policy: Sarah will make recommendations as to how the DoE Technical Advisory works with our model. Kim noted that the Annual FERPA notice can be used to meet requirements. Adoption of the policy requires a public hearing. Kim noted that both campuses need to post at the doors that video surveillance is in effect. 2. Attendance, Tardiness, and Truancy Policy: Kim and the school leaders are working on improving it. She noted that Board Policy supersedes local school governance policies. 3. Housekeeping: all policies will be adjusted to remove reference to “Manchester, NH” from their titles. 	<p>Governance Committee: Housekeeping cleanup of existing and draft policies</p> <p>School Leadership teams will formulate their recommended local site policies for the Attendance Policy based on the current draft, and provide feedback to the Governance Committee.</p>
Right To Know Law Update	Steve advised that the current advice from the Attorney General allows for committees to meet what do not have a quorum of the board without public notice, but minutes must be prepared and available for public inspection.	
Adjournment	Meeting adjourned at 12:07.	Marcea moved to adjourn, Lori seconded.