



Making Community Connections Charter School Board Meeting Minutes

January 9, 2016 9 am – 3 pm

QED Office, 105 State Route 101A, Unit 1A, Amherst, NH

Attendees

Trustees in attendance at MC2: Kim Carter, Jim DiStefano, Sarah Browning, Jodi Adams, Marcea Gustafson, Lori Juszczak

Trustees in attendance by phone:

Administration: Chris O’Reilly, Eddie Marceau, Elizabeth Cardine (phone)

Apologies: Stephen Coughlan

Guests:

Minute Taker: Eddie Marceau

Agenda

Topic	Discussion	Action Items
Call to Order	Kim Carter called the meeting to order at 9:22 AM	
Approval of Agenda	Jim D requested ten minutes for the topic of facilities.	
Public Time	No speakers present.	
Facilities	Jim D. shared questions that need to be resolved in order to create letter of intent to sublet the space. The biggest question is where student drop off and pick up would be to minimize traffic impact. Suggestion of drop off and pick up being at a nearby cross street difficult because of supervision/staffing availability. Also need to determine economics. Kim will raise the question with Dawna.	
Fundraising Update	Two donations were received from Colliers and NH CIBOR CARES toward purchase of 3D printer. Summary of fundraising efforts at each campus, with update on pending matching funds.	
Board Goals, Charter Renewal Process, Board Committees	Board members engaged in an activity related to the Images of School, identifying what they “want” and what they perceive “is”. Discussion followed. Review and discussion of the charter renewal	



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	<p>process documents. Board reviewed previous board goals (set July, 2014). Discussion of goals. Lori made a motion to adopt Board goal: The Board will submit a completed application for successful charter renewal by September 30, 2016.</p> <p>Discussion of committees. Four Committees established: Academic Excellence Committee – Lori (co-chair), Jodi (co-chair), Marcea Governance (and CEO) Committee – Sarah (chair), Steve Development Committee – Jim (co-chair), Marcea (co-chair), Lori, Jodi Finance Committee – Steve (chair), Sarah, Jim</p> <p>School Leadership Team will work together, and be available to respond to committees' information needs and questions. They may be consulted on issues, and invited to participate in select committee meetings.</p> <p>Reviewed the Key Questions that need to be answered for the charter renewal application and assigned them to committees and School Leadership Team.</p>	<p>Motion by L. Juszczak, second by J Adams. All in favor.</p> <p>Motion by J. DeStefano to establish the four committees, second by M Gustafson. All in favor.</p>
<p style="text-align: center;">Development Committee</p>	<p>Discussion of fundraising goals, including 3D printer (money raised), wilderness programming with Kroka as partner, and transportation. Additional areas include guest experts, replacement computers/tech devices, lumber for projects, scholarships.</p>	
<p style="text-align: center;">Admissions/Lottery Process</p>	<p>Discussion about lottery logistics. Monadnock anticipates needing to have a lottery and would like further guidance.</p> <p>Kim – We need to be careful that the requirements to be entered in the lottery are not selective. Recommended basing lottery inclusion solely on receipt of application form and parent and student statements.</p>	<p>Motion by M. Gustafson to set parameters for inclusion in lottery to be receipt of the</p>



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	<p>Discussion of timeline for acceptance of admissions. Lori noted that the process is a challenging experience.</p>	<p>application form and student and parent statements. Second by L. Juszczak. All in favor</p> <p>Motion by S. Browning to give applicants selected in lottery one week after date of notification of admission to accept. Second by L. Juszczak. All in favor.</p>
<p>Adjournment</p>	<p>Meeting adjourned at 3:00 PM.</p>	