

Attendees

Trustees in attendance at MC²: Steve Coughlan, Darlene Simmons, Jim DeStefano, CJ Hebert

Trustees in attendance by phone: Bidy Irwin,
Administration: Kim Carter, Eddie Marceau; Elizabeth Cardine

Apologies: Susan Dreyer-Leon

Guest:

Agenda

| Topics | Discussion | Decision |
|--|---|-------------------|
| Call to Order @ 10:10 | | |
| Agenda Review | Student Activity/Incentive Fund Kim asked the board to take a minute to walk around the school before they leave to see the changes. | |
| Student Time | No student presentation due to the fact this is the first day back. | |
| Public Comment | No public were in attendance | |
| Approval of Minutes 10/14/13 10/14/13 Board Retreat 11/4/13 12/9/13 | The minutes were put on hold until the drafts can be reviewed by the board. They were not placed in the drop box. | HOLD until review |
| Manchester Administrator's Report | <p>Back from break. 67 students enrolled and three visiting this week. We have 22 students on free and reduced lunch. We are still monitoring the attendance. Two students will be referred back to their home district due to poor attendance. We are still working on internships.</p> <p>The student recruitment open house went well and we have a student coming as a result of that event.</p> <p>We have hired a new learning assistant. His name is Juan Guzman. This position is reimbursed by the Manchester School District.</p> <p>Staff had a PD week the week after the students went on break.</p> | |

| | | |
|---------------------------|---|---|
| | <p>Eddie and Kim have been working on their roles in the leadership of the school. This is part of the planned transition to site based leadership.</p> <p>Finally Eddie mentioned HB 435 and our outreach to get it passed.</p> <p>The board then discussed the attendance issues and what the reasons might be for students not coming on a consistent basis. We also talked about the fact that our mission to provide opportunities for everyone leaves us a little vulnerable to having a high dropout rate. Kim said that this will be an ongoing process to develop a successful process so that the students can be successful and finish their programs.</p> <p>Steve has been there helping with the internship program preparing the students with resume writing etc.</p> | |
| <p>Monadnock Progress</p> | <p>Elizabeth reported that there was a meeting at the Surry Village Charter School with members of their board and parents. The main points were that they wanted to hear that we would be opening a high school. Monadnock advisory members are tending to a high school as well. They are working on an action plan and time line. The advisory group will meet on Thursday January 9, 2014 at 6 PM at Antioch University in Keene NH</p> | |
| <p>CEO Report</p> | <p>Kim asked about the March Conference, NESCC High School Redesign In Action Conference. Staff will be going and this is a start to a yearlong training process for them. Students will attend and the board is also invited to attend.</p> <p>NH Charter School Best Practices conference is March 14th. Some of our students will do their expos at that time. It will be a great opportunity to have an authentic experience.</p> <p>She also encouraged board members to attend the NH Charter School Association board meetings. They are held the second Tuesday of the month. Many board members from other charter schools attend. Next meeting is January 14th in Concord.</p> <p>We need to work on getting HB 435. We need to get 40 democratic votes to get it</p> | <p>Please let Kim know asap if you are interested in attending the March Conferences.</p> |

| | | |
|---|---|--|
| | <p>passed. The question of lease aid payment was discussed and that we have not been given any funds since it was unfunded by the legislature. This could be one of the uses of our state surplus.</p> <p>Kim also shared the parent/student survey that was given. We had a 50% return rate (32 parents and 32 from students). She will send out the results to the board.</p> <p>We have an outstanding bill with QED for coaching and CEO services for about \$80,000. The board will need to discuss this debt and how we can minimize increases. Kim will be bringing a proposal to the board soon. Elizabeth's time is being funded through the last year of the startup funds.</p> | |
| Financial Report | <p>Kim said that we needed to review our cash flow for the summer. There were no other questions regarding the financial report. Jim reported that our landlord has made a contribution to the Student Activities/Incentive Fund. He matched this donation, These funds are used to support students' participation. We will get a full report on this fund/activity at the February meeting.</p> | <p>Placed on file</p> <p>Biddy will send thank you notes to both donors.</p> |
| <p>Board Activities</p> <p>Board Appointments</p> <p>Board Committees</p> | <p>We need to plan for more student open houses.</p> <p>We need to schedule a community round table as a few people who attended the first legislative open house were interested. We need to schedule the next legislative open house.</p> <p>January is the time we renew board appointments and bring on new people. Jim DeStefano Susan Dreyer-Leon</p> <p>Special Education Committee: Darlene and Steve agreed to work on those issues as they affect our relationships with districts. They also will work on 504 concerns.</p> <p>General discussion of other charter schools opening in the area.</p> | <p>The first business round table will be held on Tuesday Feb 4th @ 9 AM at the school. The next legislative breakfasts will be February 10 and March 10.</p> <p>Moved by Biddy and seconded by Darlene. Unanimous Moved by Darlene and seconded by CJ. Unanimous</p> |

| | | |
|---------------|--|--|
| | | |
| Next Meetings | Board will meet after the breakfasts from 11 to 1 PM | |
| Adjournment | Meeting adjourned at 11:40 | Motion: by CJ adjourn at 12:00 PM. Second: Darlene All in favor. |
| | Minutes recorded by Bidy Irwin | |