

Meeting Minutes

February 10, 2014 10:00 AM –
12:00 PM

Attendees

Trustees in attendance at MC²: Steve Coughlan, Darlene Simmons, Jim DeStefano, CJ Hebert

Trustees in attendance by phone: Susan Dreyer-Leon

Administration: Kim Carter, Eddie Marceau; Elizabeth Cardine, Jay Mattia

Apologies: Bidy Irwin

Guest: Marcea Gustafson (representing) Monadnock MC2, Student Shaun

Agenda

Topics	Discussion	Decision
Call to Order @ 10:04 AM	Welcome to Marcea Gustafson. Marcea will be doing consulting work for MC2 relating to Behavior Management. Marcea is also involved with the Monadnock committee.	
Agenda Review	Student time will be moved to School Leader report time. Policy and Financial discussions moved earlier in the agenda.	
Public Comment	No public were in attendance	
Approval of Minutes 10/14/13 Board Retreat 11/4/13 12/9/13	The board discussed and reviewed the minutes for the Retreat on 10/14/2013; Board Meeting on 11/4/2013; Board Meeting on 12/9/2013; and the Board Meeting on 1/6/2014. Changes and corrections were noted and made to the draft minutes.	Motion: Hebert to approve 10/14/2013 Minutes. Second: Simmons. Unanimous vote by roll call. Motion: Simmons to approve 11/4/2013 Minutes. Second: Hebert. Unanimous vote by roll call. Motion: DeStefano to approve 12/9/2013 Minutes. Second: Hebert. Unanimous vote by roll call. Motion: Simmons to approve 1/6/2014 Minutes. Second: Hebert. Unanimous vote by roll call.
Policy Discussion	The board reviewed the following policies as a "first reading". Second reading at the 3/10/2014 meeting. IHBH Extended Learning Opportunities. ILBA Assessment of Educational Programs ILBAA Competency Assessments All policies were crosschecked against state regulations and adapted to the MC2 model regarding competencies and proficiencies.	
Financial Report	The CEO reviewed the January 31, 2014	Financial Reports placed on file.

	<p>Balance Sheet; the January 31, 2014 Profit and Loss Statement L; and the January 31, 2014 Grants Profit and Loss Statement. QED continues to support MC2 through reduced rates for consulting services of CEO and Ms. Cardine. The board discussed paying \$10,000 toward the outstanding bill for services to QED.</p> <p>The board also discussed the fit-out expense of \$27,000 and Steve, Jim and Kim will meet with the landlord to discuss payment options.</p>	<p>Motion: Dreyer-Leon to pay QED \$10,000 toward the outstanding bill for services rendered. Second: DeStefano. Unanimous vote by roll call.</p>
<p>Student Report</p> <p>Manchester School Leader Report</p>	<p>Student Shaun discussed his Civil War class and discussion group. They are working on a trek/field trip to Gettysburg to tie the classwork to the actual battleground where Colonel Cross died. Students stay for an after-school study learning studio once per week to discuss Colonel Cross's journal. The trip would be to look at the micro level about why people make these sacrifices and take that to daily life in relation to compromise and leadership. The learning studio helps to take real life lessons and apply to everyday activities. Shaun has become the student leader of the learning studio and is working with the School Leader to setup a fundraising campaign to raise the money to do the trek.</p> <p>Enrollment is currently at 70 students with more visiting each week. Free and reduced lunch is at 40%; Special Education at 30%. Learning studios, Destination Imagination, Floor Hockey and other community activities continue. Continuing to build family community partnerships through open houses and family meetings.</p> <p>Jay continues to work with community partners such as Kate Baker at Network for Educational Opportunity, Elyse Harris at The World Affairs Council, Department of Transportation, and UNH to setup job shadowing, internships and opportunities to involve students in community activities.</p> <p>Eddie is working with Marcea to develop behavior and accountability plans for students.</p> <p>Eddie has been attending a school leadership conference twice per month through 2015 in the north country. They are looking at academic structures all over the world through the National School Leadership Program through the NISL.</p>	

Monadnock Progress	<p>Elizabeth and Marcea reported that the Monadnock committee continues to grow. They are pursuing collaboration with higher education in the Keene area and the Surry Village Charter School. They have developed a timeline and are focusing efforts on financials, fundraising and physical space. They are also reaching out to former partners for internships. The focus is primarily on consideration for a 9-12 grade level school.</p>	
CEO Report	<p>Kim is reviewing the Title I program and completing reports and forms. The team will review numeracy and literacy acceleration with every student that is below average in MAP test scores and will track time and progress with those students.</p> <p>Working with Manchester Community Mental Health Center to build support structures for students and families.</p> <p>i4See data for the state has been updated.</p> <p>The year round school calendar was reviewed and discussed by the board. It will be sent to the Manchester School District. The 10 week terms will have some challenges but the 3 weeks off between provide excellent opportunities of learning treks, boot camps and community activities.</p>	<p>Motion: DeStefano to approve the MC2 School Calendar. Second: Simmons. Unanimous vote by roll call.</p>
Board Activities	<p>NH Charter School Chili Cookoff with Legislators is March 5, 2014.</p> <p>The next Legislative Breakfast is scheduled for March 10, 2014.</p>	
Next Meetings	<p>Board will meet after the Legislative Breakfast on March 10, 2014 from 11 to 1 PM.</p>	
Adjournment	<p>Meeting adjourned at 12:00 PM</p>	<p>Motion: Hebert to adjourn at 12:00 PM. Second: Simmons. Unanimous vote by roll call.</p>
	<p>Minutes respectfully submitted by Darlene Simmons</p>	