

Attendees

Trustees in attendance at MC²: Steve Coughlan, Darlene Simmons, Jim DeStefano, CJ Hebert

Trustees in attendance by phone: Susan Dreyer-Leon

Administration: Kim Carter, Eddie Marceau; Elizabeth Cardine

Apologies: Bidy Irwin

Guest: Marcea Gustafson

Agenda

Topics	Discussion	Decision
Call to Order @ 10:10		
Agenda Review		
Trustee Nomination	Discussion of Jim DeStefano as potential Board Member.	Motion: Simmons: To approve Jim DeStefano to the board. Second: Hebert. Unanimous vote by roll call.
Student Time	No student presentation.	
Public Comment	No public were in attendance.	
Approval of Minutes 10/14/13 10/14/13 Board Retreat 11/4/13	The minutes were put on hold until the drafts can be reviewed by the board. They were not placed in the drop box.	HOLD until review

Manchester School Leader Report	<p>School Leader Eddie Marceau provided an enrollment report to the board: 65 students enrolled and two set to start by end of week. 40% Free and reduced lunch, 38% with IEPs. First Gateway was completed last Thursday, student scored Proficient+.</p> <p>A student presented a thesis to study positive effects of exercise on learning and was successful in obtaining 5 free memberships to the YMCA for basketball. Student also set up guidelines for behavior for the program. Great example of community partnership.</p> <p>There will be a visit to St. Anselm's with more</p>	
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	<p>than 20 students.</p> <p>A painter has been hired to complete the painting in the school and there is a potential for work with students on murals.</p> <p>There was a surprise visit from the Health Inspector and the school passed with flying colors.</p>	
CEO Report	<p>CEO reported that the new Technology person is starting in January.</p> <p>Discussion of risk management and documenting previous injuries for the second injury fund. A risk management representative will conduct a site assessment.</p> <p>Continue to review grants and possible funding for specific areas to build capacity to deal with emotional disability and social skills development. Working with several potential partners to assist with programs to help develop teacher skills and student support. Focus on building intentional instruction and coaching to build skills and supports for dealing with stress and anxiety.</p> <p>Continuing to work with Manchester School District to develop collaboration around IEPs and support services. Reviewing 504 plans and how services will be provided. Recommendation to setup a committee for strategic planning around special education services. D. Simmons and S. Coughlan volunteered to serve on this committee.</p> <p>Proposal for special education support was denied by Manchester School District.</p>	
Monadnock Progress	<p>E. Cardine reported that they have setup an Advisory Committee that meets monthly. Marcea Gustafson has volunteered to be part of the MC2 Board and has submitted her resume. They are creating an action plan and timeline with 5 categories to review – market research, school leadership, funding and logistics, coalition building.</p>	
Financial Report	<p>Financial statements and draft audit report discussed. Need motion to accept Draft Auditor's Report.</p>	<p>Motion: Hebert: To approve Draft Auditors Report. Second: Dryer-Leon.</p>

		Correction of typos on letter to be made. Unanimous vote by roll call.
Board Activities	Open houses have been scheduled in particular for local elementary charter schools. Community Round table scheduled for February 4 th . D. Simmons to coordinate invitations.	The first business round table will be held on Tuesday Feb 4 th @ 9 AM at the school. The next legislative breakfasts will be February 10 and March 10.
Board Policies	January is the time we renew board appointments and bring on new people.	
	IGDF Student Fundraising Activities and IGDF Student Activities Fund Management discussed for second reading and approval.	Motion: DeStefano: To approve policies IGDF and IGDFG. Second: Hebert. Unanimous vote by roll call.
Board Committees & Development	Discussed a review of Financial Controls and the Treasurer's report.	
	Annual review of Board Conflict of Interest Policy.	
	Fundraising Committee – S. Coughlan, C. Hebert; invite Mr. Bill Barry to committee. Two new board members discussed.	
Next Meetings	January 6, 2014 Feb 10, 2014 March 10, 2014 April 7, 2014 May 5, 2014 June 3, 2014	
Adjournment	Meeting adjourned at 12:00 Noon.	Motion: Simmons To adjourn at 12:00 PM. Second: Hebert. Unanimous vote by roll call.
	Minutes recorded by Darlene Simmons	