



Meeting Minutes

March 18, 2013 10:00 AM – 12:00 PM Boys & Girls Club
 Conference Room 555 Union Street, Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlin, Bidy Irwin, Kim Hebert, Darlene Simmons

Trustees in attendance by phone: Jayna Hooper, Susan Dryer-Leon

Administration: Kim Carter

Apologies: Murenzi

Guest: Kyle Grey, Student

Staff: Kelsey Sands

Agenda

Topics	Discussion	Decision
Call to Order	10:15	
Agenda Review	There were no changes to the Agenda	
Approval of Minutes	Minutes of Nov, 20, 2012 Minutes of Feb 18, 2013	Motion: Simmons Second: Hooper Vote by roll call – 5 for 1 abstention Motion: Simmons, Second: Hebert. Unanimous by roll call
Public Comment	None	
Student Participation	Kyle came to discuss his internship which is to develop an Emergency Preparedness Plan. He asked for a staff member to be designated as part of the plan.	Kim agreed to participate
Administrator's Report	School Update: Enrollment at 49; need to expand recruitment efforts; there are new students in the application process and will start soon; Nate and Angela are handling the application and interview process. A question about accepting students who are 17 years old was brought up. Discussion followed. Students just finished the second exhibition and it went well. The financial statement for the past eight months was presented to the Board for review.	Agreed without a formal vote that the enrollment of students aged 17 would be on a case by case basis.
Facilities	Rogers Street moving forward. Planning board application has been sent in and Kim attended a meeting.	

	There are some issues that need to be resolved to meet the requirements of the Life Safety Code and the Fire Department. This is being addressed through the landlord. Target date still May.	
Newport Progress	There will be a meeting with the Montessori board on Monday the 18 th . It is time to discuss the development of an Advisory Committee and see if the plan is moving forward.	Jayna, Bidy and Darlene Ayotte will attend. Kim is unable to at that time.
Polices	First Reading for KED – Grievance Procedure for Alleged Discrimination and for JICK – Pupil Safety and Violence Prevention Policy	To be voted on at the next meeting
Other	<p>Steve reported on the NHPCSA Best Practices Conference and stated it was an excellent presentation. The presenter from High Bar will put the material on the web and Steve will share with the board</p> <p>Kelsey talked about the Tech Plan and the Tech Committee and the criteria to be on the committee. These criteria along with other criteria for opportunities within the school will be posted on the web and shared with all the students.</p> <p>There was a discussion about fundraising and there has been a committee established.</p> <p>There was information shared that the local Kiwanis Club is looking for a non-profit to support.</p> <p>Steve will talk with the board members who have missed several meetings. There needs to be more recruitment of members. Bidy said that Sara Browning who lives in Manchester is interested in joining. She will contact her.</p>	<p>None</p> <p>Kim Hebert to follow up</p>
Next Meetings	<p>Second reading of policies</p> <p>Review of the Task List that Kim shared</p> <p>Discussion of QED’s role and relationship with MC²</p>	
Non-public	<p>The board went into Non-public @ 11:50 under RSA 91-A: 3, II(a) and II(c). Kim Carter was asked to join the non-public.</p> <p>Board came out of Non-public at 12:10. Voted to take no action</p>	<p>Moved Irwin, Seconded Hebert. Roll call. 5 yes, 1 recusal, Simmons</p> <p>Moved Irwin, Seconded Hebert. Vote 3 yes, 1</p>

		abstention – Hooper, 1 recusal - Simmons
Adjournment	Meeting adjourned at 12:15 PM	Motion: Hooper To adjourn at 12:00 PM. Second: Irwin All in favor.
	Minutes recorded by	Virginia O'Brien Irwin