



## Meeting Minutes

July 8, 2013 10:00 AM – 12:00 PM

QED Foundation,  
105 101A Amherst, NH

### Attendees

Trustees in attendance at MC<sup>2</sup>: Steve Coughlan, CJ Hebert, Biddy Irwin, Darlene Simmons

Trustees in attendance by phone:

Administration: Kim Carter, Ed Marceau

Apologies: Honore Murenzi

Guest:

### Agenda

Topics	Discussion	Decision
Public Hearing Call to Order	Mr. Coughlan called the meeting to order at 10:17AM	
Public Hearing	Bean Foundation Entrepreneurship Grant – no public present. Donation of \$15,000 discussed. Public Hearing closed at 10:18 am.	
Call to Order	Mr. Coughlan called the meeting to order at 10:22 AM	
Agenda Review	Mr. Coughlan added an item to discuss the by-laws and possible amendments.	
	Discussed RENEW Program collaboration with at UNH; invitation to conference in Manchester. UNH to provide scholarships for 10 students and 3 teachers. Will participate in leadership strand at conference.	
Public Time	No one present.	
Manchester School Leader	Eddie Marceau introduced himself to the board. Mr. Marceau is the new School Leader. Eddie returns to the MC2 community after being an advisor at the Monadnock Community Connections School (MC2 Prime). A New Hampshire native, Eddie has a B.A. in History from Keene State College as well as an M.Ed from New England College. He brings experience as an educator in both traditional and alternative high school programs. He also has years of experience working with special education students. In 2009 he was selected as the sole representative from the state of New Hampshire to attend the Presidential Academy. He looks forward to strengthening the MC2 community inside and outside the school's doors.	
Approval of Minutes	Minutes for April, May and June 2013.  B. Irwin will send to State.	Motion: Irwin: To approve April 15, 2013 minutes. Second Simmons.

		<p>Unanimous vote by roll call</p> <p>Motion: Hebert: To approve May 13, 2013 minutes. Second: Simmons. Irwin abstained.</p> <p>Unanimous vote by roll call.</p> <p>Motion: Hebert: To approve June 3, 2013 minutes. Second: Simmons. Irwin abstained.</p> <p>Unanimous vote by roll call.</p>
Status Report:		
Facilities	<p>Manchester campus. Kim Carter reported that the 4 year lease for the facility has been signed. Still work to be done to fit-out walls, doors, etc. Inspection has been completed. Food Service has been approved for serving. We have donations of furniture, shelving and storage items from Liberty Utilities and furniture from St. Mary's bank to be moved in July 22. Comcast has been installed. Asbestos survey and documentation for Asbestos Management Plan being done by RPF. Painting still needs to be scheduled and done with volunteers. Open house will be planned for August.</p>	
Administrator's Report	<p>Kim Carter is continuing staff development efforts with School Leader and staff. Projected enrollment of 60 for the fall; currently at 45 students returning. One new teacher has been hired, certified in secondary math. Also hired an Aide. All of the IEP reviews have been completed. Some of staffing will be billed back to the districts based on services in the IEPs. MC2 team will be meeting with the old MC2 staff this week for some collaborative training.</p> <p>Staff will be setting up space at new building once wireless and telephone is set up.</p>	
Enrollment	<p>Student population with IEPs is increasing; free and reduced population increasing; kids with JPOs increasing. Students have commented that they enjoy the encouraging environment of critical thinking; challenging work, etc. Many students are telling other students about the school and how it works.</p> <p>Kim looking at PLATO system to integrate with current curriculum to help kids with credit recovery and drop outs.</p> <p>Special Admission request. An 18 year old student with no credits is requesting</p>	

	<p>wants to be accepted. Board supports the admission of this student.</p> <p>Information Only – Review of NH Department of Education Assurances.</p>	
Finance and Budget	<p>Bean Foundation Grant. Support and establish entrepreneurship program for the school's curriculum. Money for students to seed entrepreneurial projects. Grant provides good opportunity to showcase MC2.</p> <p>Will be looking at more ways to garner support through grants. Title 1 grant monies based on free and reduced lunch population to provide additional services for students. Youth Venture provided funding for kids project. Christian Science Monitor will be running article in back to school feature. Alaska program is going very well. We will probably be doing more collaboration with the group and fund raising in the fall. Meeting with Office of Youth Services next week to build collaboration efforts.</p> <p>Discussion of board development and potential candidates.</p>	<p>Motion: Irwin: To accept \$15,000 grant from Bean Foundation. Second Hebert. Unanimous vote by roll call</p>
	<p>Board reviewed second reading of policies:</p> <ul style="list-style-type: none"> <li>i. ACA – Sexual Harassment and Sexual Violence Policy</li> <li>ii. ACE – Rights of Disabled/Handicapped Persons Policy</li> <li>iii. EHB – Record Retention</li> <li>iv. JICK – Pupil Safety and Violence Prevention</li> <li>iv. KED – Grievance Policy</li> </ul>	<p>Motion: Irwin. To adopt policies ACA, ACE, EHB, JICK, and KED. Second CJ. Unanimous vote by roll call</p>
	<p>Board reviewed first reading of policies:</p> <ul style="list-style-type: none"> <li>BEDH – Public Participation at Board Meetings</li> <li>ii. EBBB – Accident Reports</li> <li>iii. EBBC – Emergency Care and First Aid</li> <li>iv. JIC – Student Conduct</li> <li>v. JICD – Student Discipline and Due Process</li> <li>vi. JICH- Drug and Alcohol Use By Students</li> <li>vii. JLCD – Administering Medication to Students</li> <li>viii. KE – Public Complaints</li> <li>ix. KEB – Public complaints about School Personne</li> </ul>	
Next Meetings	August 12, 2013.	
Adjournment	Meeting adjourned at 12:05 PM	<p>Motion: Simmons To adjourn at 12:05 PM. Second: Irwin Unanimous vote by roll call.</p>
	Minutes recorded by Darlene Simmons	

