

MC2 Charter School Board Meeting  
March 12, 2012

Present: Kim Carter, Steve Coughlin, Segun Olorunfemi, Darlene Ayotte, Darlene Simmons, Bidy Irwin, Susan Dreyer Leon(11:15)

Agenda Review: No changes were needed.

Minutes: January 16<sup>th</sup> 2012. Moved by Darlene Simmons, seconded by Bidy Irwin. Unanimous.  
February 20, 2010. Moved by Darlene Simmons, seconded by Bidy Irwin. Unanimous.

First agenda item was the announcement that Segun Olorunfemi has been hired as our first employee in the capacity of Teacher-Leader at MC2 Manchester. There was a discussion about whether or not he should remain on the board. The by-laws are not specific about this. Steve stated that on all the boards that he has been on, staff members are not on the board. Bidy stated the same. There is a practice of having a representative from the teaching staff to participate on the board but we would have to amend our by-laws to reflect that. At this time the consensus was that Segun should resign.

Segun offered his resignation and it was accepted with regret.

Next discussion was about benefits. There is some concern about the amount of financial management there would be if we had four health care options. We reviewed all of the health plans and decided to offer two, MTB15 and MBTSOS. One has a higher deductible. We also will offer a dental option.

There was a discussion of what the salary range should be. The recommendation that it should be about 35 to 50 thousand. How much will we put aside for benefits? There was no conclusion. The board will offer two levels of health care and dental. Move by Bidy, seconded by Darlene S. Unanimous. The board will also provide up to 3% of salary as a contribution to a SIMPLE IRA. Moved Darlene, second by Bidy. Unanimous.

Working days will be decided by the School Leadership Team and the CEO in conversation with the board. Holidays to be determined. Moved by Bidy and seconded by Darlene S. Unanimous.

Next discussion was whether or not MC2 will participate in the social security system which does not include Medicare contributions as that is a requirement. At this time we will contribute to social security program.

#### MC2 Status Update

- Kim will make a recommendation regarding the CEO position at the April board meeting.
- Charlie Windhausen is the business manager and is working on setting up the books.
- The board supports the creation of a Teacher Leader team for MC2 Manchester.
- Several people will attend the charter school board training on the evening of the 15<sup>th</sup> of March and three members will attend the conference on the 16<sup>th</sup> of March. Kim made some suggestions about what sessions people should attend.
- John Shea has decided that he no longer has the time right now to assist with the fundraising efforts and he offered to help in the future.
- Kim brought plans that the architect drew up for renovations at the Rogers Street site. The plans have been put out to bid and the bids are due back on Wed. March 14<sup>th</sup>. The landlord is

still interested in completing the renovations and building the costs into the rent. Kim also reported that UNH Manchester is also looking at the space as a partner. We still need to negotiate a lease. We are still working with the City ZBA and Planning Board to determine if we need approval from either or both. There still is a question by the ZBA if MC2 is a public school. Their attorney is still researching this. Should we need to start in another location, the Boys and Girls club space might be available.

- Segun and Kim have had two community meetings to start recruiting students. There have been five families who have requested applications. Segun also gave another family an application. Both Kim and Segun will meet with the Manchester City Library staff to also promote the program. Kim will be advertising for staff very soon. She also gave us an update on the legislation that is proposed to allow charter schools to have long term debt.
- No changes regarding the Newport campus.

Next item was discussion of the budget. This will be the main agenda for the April board meeting. Other than a discussion of the benefits, there were no other committee reports. Steve listed the committees: Finance, Board Development, Policy and CEO Search. These will be expanded upon at the next meeting.

We need to re-appoint two members of the board. Darlene S moved and Bidy I seconded that Steve and Darlene A be re-appointed for three year terms retroactive to Jan. 1, 2012. Unanimous.

We need to set up a contact link on the website to the board. The recommendation is that it go through the chairman and he will share information that comes through the link, with the rest of the board.

Steve and Kim suggested that we hold a retreat in May with all the advisory board members and invite other candidates to become advisors. Suggested dates are May 29 or May 31. The suggestion was to hold the retreat on May 31. Kim will check with Brother Andrew about holding it at St. Anslem's. This will not replace the May board meeting.

Meeting adjourned at 12:05  
Respectfully submitted,  
Bidy Irwin, Secretary