



Meeting Minutes

March 10, 2014 11:00 AM – 1:00 PM

MC2, 60 Rogers St, Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlan, CJ Hebert, Jim DeStefano

Trustees in attendance by phone:

Administration: Kim Carter, Ed Marceau

Apologies: Susan Dreyer-Leon (family business), Biddy Irwin, Darlene Simmons

Guest: Marcea Gustafson, Jay Mattia

Agenda

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 11:00 AM	
Agenda Review	There were no additions to the agenda	
Public Comment	None	
Approval of Minutes	The Board discussed and reviewed the minutes for the Board meeting on 2/10/14. Spelling corrections were noted and made to the draft minutes.	Motion: CJ Hebert to approve 2/10/14 minutes; Second Jim DeStefano. Unanimous approval
School Leader Report	<p>Eddie presented the school leader's report, including demographics and attendance updates. Gettysburg trek is going in 13 days, and have fundraised over 1300 already. Ed thanks the board members who have supported.</p> <p>Governance Council has been working on an Electronics Device Policy, which students have decided to send to a Whole Community meeting for decision.</p> <p>YMCA visits continue, with positive results from the academic requirements. MC2 also participates in floor hockey at the Boys and Girls Club, which is fostering goodwill.</p> <p>Jay and Ed attended the Job Creators Network. Kate Baker was the keynote speaker, she's been helpful spreading the good word about MC2 and helping with fundraising. Since then, 3 people/ organizations have reached out to us to make connections.</p> <p>Ed continues his NISL (National Institute for School Leadership) training. Also has begun taking steps to develop the partnership with Manchester Community Mental Health Center. The International Center (working with resettlement communities) is another partnership that's growing.</p>	

	<p>Ed and Jay shared information with state legislators at the chili cook-off, which Jay won handily. The entrepreneurship grant from the Bean Foundation continues. Jay took a group of students to “More than Words” bookstore and coffee shop in Waltham, MA.</p> <p>Brendan H. represented the school at Poetry out Loud.</p> <p>MC2 had a community meeting about professionalism and personal space. It is improving, but remains an issue. Ed has concerns about the cost for cleaning services.</p> <p>Steve asked about internships. Jay reported that every student with a cover letter and resume is ready to go out. There are 9 students out, currently. There are 3 students who have interviews on Wednesday, and one who had one last Tuesday. Steve asked if the issue is student readiness or site availability. Jay said it’s a mix of both. His responsibility for finding a suitable intersection between student interest and reasonable sites plays into the delay. We’ve had students who have been through the process and there are no sites, and others who have been through the process with no success. Jay identified the need for more sites, which is his priority. Additionally the need to be fingerprinted adds 3 weeks to the process.</p> <p>Steve asked if with 55 kids in high school, we should be seeing more like 40 kids out on internships? Kim said that sounds about right. Eddie added that he and Jay are going to attend Chamber of Commerce meetings over the break.</p>	
CEO Report	<p>Our breakfasts are working. We’re getting great groups of people. Fred Bramante asked Kim to join him in his presentation to the MSD on the 10,000 Mentors program. Met with Will Stewart, Peter Cook, Kate Baker, and Kim volunteered CJ to come speak as well. He’ll ask MSD to sign on, and we’d like to see about MC2 being a model/pilot of how we can use mentors in schools. Kim would like the MC2 Board to consider signing on with the program independent of the MSD decision.</p> <p>Kim discovered we had not received the adequacy funding and followed up with the state- got the funding on Friday. The bank wants us to shift money to a Business Savings Account, so we can start earning interest and identifying our spending trends.</p> <p>Special Ed conversations continue. Kim is still seeking collaboration opportunities. She has</p>	

	<p>submitted the bill for the staffer who is serving for 2 students' IEPs. The bill was challenged on the basis of how student time is scheduled. The request is that both students be scheduled identically all day. As one is middle school and one is in high school that needs to be taken into account.</p> <p>We continue to look for additional and alternative resources for meeting students' needs. Marcea is coordinating and coaching our Title I opportunities. Kim shared the baseline data at this morning's breakfast, to emphasize that this baseline data represents the students as we get them.</p> <p>Kim will be at the Office of Civil Rights Training happening in Concord.</p> <p>We have a student doing his live Quarterly Exhibition at the Best Practices Summit on Friday.</p> <p>Kim gave a shout out to Eddie as school leader. She also gave props to the coaches (Elizabeth and Marcea) as well as Jay's work on the recent trek with the kids.</p> <p>We need to look into the deliberative process between IEPs and 504s for students. Our committee should dig into it because there are financial risks and legal repercussions for each decision.</p>	
Financial Report	<p>Jim asked about the QED reimbursements- is that reflected in line 330 of the Grant Profit and Loss page? Kim said the 10,000 for QED is actually in 300. 330 is the coding for the online learning system (EOD Portal).</p> <p>Kim brought up Accounts Payable. The meeting with Tom still needs to happen.</p>	
MC2:Monadnock	<p>The MC2 Monadnock team is using a new tool for keeping things organized on the team.</p> <p>In discussing future sites/locations for our school- we have a preliminary "wish list" for space, and now need to get that info to people who can help us navigate.</p> <p>Looking at trying to do outreach from homeschoolers, and seeing how many kids we might want to try to recruit from local middle schools.</p> <p>CJ clarified that home schooling families need to notify the district the fact of the homeschooling, but the oversight has changed. Steve said the district has to have a list of homeschoolers. We can hunt that</p>	

	<p>down.</p> <p>Funding is another topic weighing on our minds. Marcea is looking to use GrantStation and sifting through the 105 recommended grants, prioritizing, applying, etc.</p> <p>Elizabeth, Kim, Susan met with Melinda from Antioch, who is immensely supportive, and organized a group to come visit Manchester, which as of now will include reps from Antioch, Keene School District, and possibly Surry Village Charter School. Keene State had to back out.</p> <p>Jim asked if the SVCS-MC2 pipeline was intentional. Kim clarified that our early collaboration and communication helped us to create the pathway we're proceeding with.</p> <p>Marcea mentioned that we're looking at getting Dan Scully, a local architect, involved in our project.</p>	
Policies	<p>IHBH – Extended Learning Opportunities, 2nd reading</p> <p>ILBA – Assessment of Educational Programs, 2nd reading</p> <p>IBLAA – Competency Assessments, 2nd reading</p> <p>Steve advocated we adopt the following policy:</p> <p>JFABD – Admission of Homeless Students, 1st reading</p> <p>CJ asked about language in the line “homeless students will be provided the services for which they are eligible.” Steve clarified it is the sending districts have that legal responsibilities to provide those services.</p>	<p>Motion: CJ to approve IHBH, ILBA, ILBAA. Second: Jim. Unanimous approval.</p> <p>Motion: Jim to approve JFABD. Second: CJ. Unanimous approval.</p>
Adjournment	Meeting adjourned at 12:00 PM	<p>Motion: CJ To adjourn at 12:00 PM. Second: Jim Unanimous approval.</p>
	Minutes recorded by Elizabeth Cardine	