

MC² Board Meeting

October 15, 2012

Present: Steve Coughlan, Darlene Simmons, Biddy Irwin, Kim Carter, Jayna Hooper, Helene Edelstein

By phone: Darlene Ayotte and Susan Dreyer-Leon.

Elizabeth Cardine joined at 11:45

Agenda Review: no changes

Approval of minutes. Moved and seconded. Only one S in Windhausen and call the students, students. 3 for; 1 abstention. Approved.

Student Time: Rowan Brantley attended the meeting to share her work. Her first exhibition is a poem. "A Fresh Start" is about the difference of public school and MC2 for her. She likes that this is a different learning environment. She likes the freedom and the right to learn in her own style. She expressed a concern with the "quality audience". She feels that we need to work on community. She said that she feels safe here and does not experience bullying which was the norm at other schools she attended.

Susan Dryer-Leon joined at 10:20. She had to call in because she cannot attend due to child care problems.

School Status

Students: started with 68; 15 at the last minute without the admissions process. A couple of students chose to go back to old school; 5 had a "due process" and went back to their original schools as well. Now we have 59 students and there are 15 applicants for second quarter. There will be student mentors beginning the second quarter. Kim talked about an orientation process which is outside the school experience.

Staff: we have four teachers and a Team Liaison. We have staffing needs: math and English instructors, an Internship Coordinator, a para-educator, administrative support and additional leadership support. There has been an interview for the English teacher. Kim stated that we had a volunteer who was interested in the leadership team but she decided to refuse the contract. Kim recommended that Virginia Irwin be the interim Team Facilitator as she has appropriate experiences. Kim needs to have some coverage when she travels. Kim outlined the duties that need to be addressed during this interim. We will put the hiring of a CEO/School Leader on pause right now. Kim would like the board to be move involved in the process. Darlene moved and Jayna seconded that Virginia be appointed Interim Team Facilitator. Discussion. It is not her's and/or the board's intention to have her take this position as a permanent employee. Compensation to be determined when we discuss the budget

Facility: we have our certificate of occupancy. Still waiting for the closing by Anagnost Realty. The Boys and Girls Club has requested that we add band width and we are working with Comcast to set this up. We will then have our own server.

Newport: the board will meet with the Newport School District staff tomorrow at 9:45 to talk about a second charter school in that area. There will be five of us attending.

Demonstration of Learning

Kim showed us the web portal. Applications is the designation for middle level learning; Creations is the higher level learning. Kim shared the staff check list with the board which mirrors that of the students. (Attached) Explorations and Foundations are the beginning levels. This check list is also used to evaluate the staff. EOD – End of Days is the report that students complete after their day and it is based on their daily goals. This is considered our “North Cornerstone” to help with student learning.

All of this work is through an online portal. There was discussion about this process and the board got to look at the type of data that is collected. Each student has a digital portfolio. Parents can read these portfolios. Kim also discussed the process and the firms that we are working with. This portfolio is considered our Learning Platform. We are using plain excel documents to get data to the NH DOE. Good date management is a challenge but we are moving forward. All students have received their own planner.

Next Agenda Item: Financials

The Business Manager presented the Balance Sheet which is current through October 11; the P and L are through last Thursday. We have separate reports for the federal funds and state ADM funds. See reports.

Budget: Kim shared the budget that she currently has but there is a more up to date one. She has sent this report to the board along with the startup grant budget. She also stated that we do not have full attendance but we are working on that. The federal school lunch program has been approved and applications will go home today.

O and M costs are not being spent so that budgeted amount has been shifted to rent for the Boys and Girls Club as we are not moving until after January. The salaries piece is not accurate either as we have some vacancies.

We had a discussion about compensation for my interim position. Darlene Simmons advised that this position be one of employee. It will probably be a daily rate based on the annual salary of \$45,000/210.

Policies

The Board reviewed the Access to Student Records Policy (right to privacy etc). which we need to adopt. Tabled until the next meeting. Next was a review of the Trustee Absentee Policy. The board read this policy for the first time and will adopt at the next meeting. Next was the Admission’s Policy. The board reviewed the language and changed some of the draft language. This is the first reading and will be approved at the next meeting.

Evaluation Process – tabled to the next meeting.

Future Meeting Dates – Kim has requested that we make the next meeting on November 20th. We will change the time to the afternoon from 12-2 PM. We need to schedule the next meetings.
 December 17th
 January 22nd
 February 18th

All meetings will be at the B and G Club from 10 to 12.

Meeting adjourned at 12:15 PM

Respectfully submitted
Virginia O'Brien Irwin