

**Making Community Connections Charter School  
Board of Trustees Meeting Minutes**

**July 18, 2011**

**APPROVED August 15, 2011**

**AMENDED January 16, 2012**

Kim Carter called the meeting to order at 9:00 A.M. ET. The meeting was conducted online using GoToMeeting.

Board members present: Darlene Ayotte, Tom Brennan, Kim Carter, Steve Coughlan. Bidy Irwin joined the meeting in process.

Tom made a motion to approve the minutes from May 9, 2011, second by Steve. All in favor.

Members present reviewed and approved the agenda.

Steve made a motion to nominate Susan Dreyer-Leon, Janice Hastings, and Jayna Hooper to the Board of Trustees. Second by Tom.

Each nomination was discussed individually. Steve and Kim spoke to Susan's expertise. All in favor.

Tom asked about Janice's relationship to the PlusTime closing. Kim said if anything Janice learned a lot about the critical nature of the board's role in fiscal management. Tom and Steve agreed there were valuable lessons for everyone. Tom did not feel there were any negative implications for Janice's involvement in Manchester. All in favor.

Darlene and Kim spoke to Jayna's nomination. All in favor.

The Board then discussed appointing Kim as Interim Director, with the main tasks of submitting the startup grant, establishing financial operations, submitting the 501(c)(3) application, finding locations, overseeing board development, and recruiting, hiring, and training the director. Tom asked about the financial arrangement. Pay will be come from the startup grant. The charter application proposes a salary of \$60,000 for the CEO. Steve's reservation is if this school is the great thing everyone seems to think it will be, there should be more people willing to work on it; meanwhile, have to have Kim do this. Tom agrees that getting things moving is important. He expressed concern about the level of compensation and who we can attract with that level. He said we have to be realistic about the expectations and level of commitment, and should take a look at changing the compensation model. "We need to be realistic about it. It may be costly on the front end but we need the right people to make this work."

Steve made a motion to appoint Kim Carter as interim chief education officer. Second by Tom. Board members requested there be a quarterly review and update of the status of the Interim Director. Four voted in favor, Kim Carter abstained.

Kim submitted her resignation from the board. Tom made a motion to accept. Second from Steve. All in favor.

CEO compensation will be voted on at next meeting.

Steve made a motion: "Resolved, the Chief Education Officer (CEO) is authorized to open bank accounts, deposit funds, enter into contracts, make disbursements, and hire

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and dismiss employees on behalf of the Making Community Connections Charter School, as necessary to achieve the organization's goals and mission." Darlene seconded. All in favor.

There was discussion about establishing a bank account with a bank that has a presence in both Manchester and Newport. Darlene said Citizen's Bank is in Claremont, which is nearby Newport. Citizen's Bank is also in Manchester and Amherst (the current office location).

Board members decided setting a monthly meeting schedule would be wise. The next meeting will be August 15<sup>th</sup>. Thereafter, the monthly Board meeting will take place on the Monday on or immediately following the 15<sup>th</sup> of every month. (Note: September 19<sup>th</sup> is Talk Like a Pirate Day. Be prepared!)

August 15<sup>th</sup> will be a three hour meeting, from noon to 3, in Newport. Lunch will be provided.

Board members need to have background checks done. Kim will send information to everyone.

Members decided to defer appointing officers (other than the CEO) until the full board is meeting next month.

Kim asked for the Board's opinion on hiring John Shea as a consultant to head up partnership development and fundraising, sharing his resume and briefly detailing his background. Members agreed his expertise and passion will be valuable. Kim has the authorization to hire and enter contracts, so no action is needed on the part of the Board.

Biddy raised the question of needing a second signatory on the bank account, and made a motion to have Tom Brennan serve as the second signatory. Second by Steve. All in favor.

Motion to adjourn by Biddy. Meeting adjourned at 10:20 A.M.